

# HRODC Postgraduate Training Institute

 **A Postgraduate - Only Institution**



**#142.M3-6**

**International Human Rights and  
International Humanitarian Law**

**Course or Seminar**

**Leading To:**

**DIPLOMA - POSTGRADUATE IN**

**International Human Rights and  
International Humanitarian Law**

**(Quad Credit)**

**Accumulating to**

**POSTGRADUATE DIPLOMA**

International Human Rights and International Humanitarian Law - Page 1 of 23

A Division of HRODC Ltd. UK Reg. No. 6088763. V.A.T. Reg. No. 8958 765 38

**Prof. Dr. R.E. Crawford - Director HRODC Postgraduate Training Institute**

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MSCOS, MISGS, Visiting Prof. P.U.P.

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Skills (BIS), formerly Department of Innovation,  
Universities and Skills (DIUS).



UKRLP Registration No. 10019585  
UKRLP Verification: <http://www.ukrlp.co.uk>  
Postgraduate Full-Time and Short Courses  
London, UK & International Locations

<p><b>Wolverhampton (HQ)</b></p> <p>Address: 122A Bhylls Lane, Wolverhampton, WV3 8DZ, United Kingdom</p> <p>Telephone: +44 (0) 1902 763 607 +44 (0) 1902 569 133 Mobile: +44 (0) 7736 147 507 Email: <a href="mailto:institute@hrodc.com">institute@hrodc.com</a></p> <p>Websites: <a href="http://www.hrodc.com">www.hrodc.com</a> <a href="http://www.hrodc-mobile.com">www.hrodc-mobile.com</a> <a href="http://www.hrodc-business-products-and-services.com">www.hrodc-business-products-and-services.com</a></p>	 <p><b>HRODC</b> Postgraduate Training Institute <a href="http://www.hrodc.com">www.hrodc.com</a></p>	<p><b>London Office</b></p> <p>Address: 328 Linen Hall, 162-168 Regent Street London, W1B 5TD, United Kingdom</p> <p>Telephone: +44 (0) 2081 332 760 Mobile: +44 (0) 7736 147 507 Email: <a href="mailto:institute@hrodc.com">institute@hrodc.com</a></p> <p>Websites: <a href="http://www.hrodc.com">www.hrodc.com</a> <a href="http://www.hrodc-mobile.com">www.hrodc-mobile.com</a> <a href="http://www.hrodc-business-products-and-services.com">www.hrodc-business-products-and-services.com</a></p>
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**HRODC Postgraduate Training Institute - UKRLP Registration**

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 HRODC Postgraduate Training Institute is a Division of Human Resource and Organisational Development Consultancy (HRODC) Limited. It is Registered in England UK, with Registration #6088763 and V.A.T. Registration No. 895876538

**Course Coordinator/ Programme Coordinator:**

**Prof. Dr. R. B. Crawford – Director of HRODC Ltd. and Director of HRODC Postgraduate Training Institute, A Postgraduate-Only Institution. He has the following Qualifications and Affiliations:**

- Doctor of Philosophy {(PhD) (University of London)};
- M.Ed. Management (University of Bath);
- Advanced Dip. Science Teacher Ed. (University of Bristol);
- Postgraduate Certificate in Information Systems (University of West London, formerly Thames Valley University);
- Diploma in Doctoral Research Supervision, (University of Wolverhampton);
- Teaching Certificate;
- Fellow of the Institute of Management Specialists;
- Human Resources Specialist, of the Institute of Management Specialists;
- Member of Academy of Management (MAoM), within the following Management Disciplines:
  - Human Resources;
  - Organization and Management Theory;
  - Organization Development and Change;

- Research Methods;
  - Conflict Management;
  - Organizational Behavior;
  - Management Consulting;
  - Gender & Diversity in Organizations; and
  - Critical Management Studies.
- Member of the Asian Academy of Management (MAAM);
  - Member of the International Society of Gesture Studies (MISGS);
  - Member of the Standing Council for Organisational Symbolism (MSCOS);
  - Life Member of Malaysian Institute of Human Resource Management (LMIHRM);
  - Member of ResearchGate Community;
  - Member of Convocation, University of London;
  - Professor HRODC Postgraduate Training Institute.

#### **Prof Crawford was an Academic at:**

- University of London (UK);
- London South Bank University (UK);
- University of Greenwich (UK); and
- University of Wolverhampton (UK);

#### **For Whom This Course is Designed**

#### **This Course is Designed For:**

- Human Rights Workers
- Human Rights Officers
- Humanitarian Workers
- Humanitarian Officers
- Armed Forces Officers
- Armed Forces Commissioned Officers
- Armed Forces Non-Commissioned Officers
- Heads of Forces of Occupation
- Humanitarian Lawyers
- United Nations Officials

**International Human Rights and International Humanitarian Law - Page 4 of 23**

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Postgraduate Full-Time and Short Courses  
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- Embassy Officials
- High Commission Officers
- Officers of Statutory Human Rights Organisations
- Officers of Non-Governmental Humanitarian Organisations
- Human Rights Lawyers
- International Relations Specialists
- Legal Practitioners
- Legal Professionals
- Lawyers
- Law Students
- Human Rights Lecturers and Tutors
- Humanitarian Lecturers and Tutors
- Law Graduates
- Diplomats
- Ambassadors
- Political Science Graduates
- Political Science Professors
- Any other personnel wishing to gain expertise in Human Rights and Humanitarian Issues, relevant to Peacetime and Conflict Zones.

**Duration: 1 Month (20 Days)**

**Cost:**

- **£20,000.00 Per Delegate for UK Delivery**

**Please Note:**

- V.A.T. (Government Tax) does not apply to Corporate Sponsored Individuals, taking Programmes or Courses in any location - within or outside the UK.
- It applies only to Individuals and Corporations based in the UK and to Non-UK Individual Residents taking courses in the UK.

## Course and Programme Cost includes:

- Free Continuous snacks throughout the Event Days;
- Free Hot Lunch on Event Days;
- Free City Tour;
- Free Stationery;
- Free On-site Internet Access;
- Postgraduate Diploma/ Diploma – Postgraduate –or
- Certificate of Attendance and Participation – if unsuccessful on resit.

## Students and Delegates will be given a Selection of our Complimentary Products, which include:

- HRODC Postgraduate Training Institute's **Leather Conference Folder**;
- HRODC Postgraduate Training Institute's **Leather Conference Ring Binder/ Writing Pad**;
- HRODC Postgraduate Training Institute's **Key Ring/ Chain**;
- HRODC Postgraduate Training Institute's **Leather Conference (Computer – Phone) Bag** – Black or Brown;
- HRODC Postgraduate Training Institute's **8GB USB Flash Memory Drive**, with Course Material;
- HRODC Postgraduate Training Institute's **Metal Pen**;
- HRODC Postgraduate Training Institute's **Polo Shirt**.

**Daily Schedule: 9:30 to 4:30 pm.**

**Location: Central London and International Locations**

**International Human Rights and International Humanitarian Law  
Leading to Diploma – Postgraduate in International Human Rights and  
International Humanitarian Law Human Rights (Quad Credit)**

**Module 3  
The International Bill of Rights and  
Regional Protectionism of Human Rights**

**M3 – Part 1: The Universal Declaration of Human Rights**

- Range of Rights Contained and the Rationale for International Consensus;
- Nature of Obligations and Relevance for Human Rights Practitioner.
- Progress Towards the International Bill of Rights and Regional Protectionism of Human Rights.

**M3 – Part 2: International Covenant on Civil and Political Rights**

- Establishing the Need for Civil and Political Rights;
- The International Covenants and the Right to Self-Determination;
- General Nature of Obligations;
- Analysis of Substantive Rights:
  - The Right to Life, Prohibition of Torture and the Issues Concerning Capital Punishments;
  - Right to Liberty and Security of Person, Prohibitions of Arbitrary Detentions and Unfair Trials;
  - Rights to Privacy, Freedom of Expression, Conscience, Opinion, Assembly and Association;
  - The Interaction between Principles of Equality and Non-Discrimination with Minority Rights.
- The Human Rights Committee (HRC);
- The Reporting Procedure;
- General Comments;

- Inter-State Applications;
- The Individual Complaints Procedure:
  - Admissibility Requirements under the Optional Protocol;
  - Admissibility and Procedural Requirements Connected with the Content of the Petition;
  - Other Admissibility Requirements.

### **M3 – Part 3: The International Covenant on Economic, Social and Cultural Rights**

- Making a Case for Economic and Socio-Cultural Rights;
- Arguments over the Superiority of Rights;
- General Nature of Obligations;
- Self-Determination and the Economic, Social and Cultural Rights:
  - The Right to Work and Rights of Workers;
  - Social Security and Family Rights;
  - Adequate Standard of Living and Mental and Physical Health;
  - Right to Education;
  - Cultural Rights.
- Implementation Machinery;
- Innovative Procedures.

## **Module 4 Regional Protectionism of Human Rights**

### **M4 – Part 1: Europe and Human Rights**

- The Council of Europe and Protection of Civil and Political Rights;
- Analysis of Substantive Rights:
  - The Right to Life and the Prohibition of Torture or Inhuman or Degrading Treatment or Punishment;
  - The Right to Liberty and Security;
  - The Right to Fair Trial;

**International Human Rights and International Humanitarian Law - Page 8 of 23**

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- Privacy, Family Life, Home and Correspondence.
- Institutional Mechanisms and Implementation Machinery;
- Complaints Procedure under Protocol 11;
- Inter-State Applications;
- Individual Complaints;
- Remedies before the Court;
- Significant Principles Emergent from the European Court of Human Rights (ECHR).

## M4 – Part 2: Europe and Human Rights

- European Social Charter 1961 (Revised 1996);
- The European Union;
- The Organisation for Security and Co-Operation in Europe (OSCE).

## M4 – Part 3: The Inter-American System for Protection of Human Rights

- The Organization of American States (OAS) Charter System and the American Declaration of the Rights and Duties of Man;
- The Inter-American Commission on Human Rights;
- The American Convention on Human Rights (ACHR);
- Analysis of Substantive Rights:
  - Right to Life, Liberty, the Prohibition of Enforced Disappearances and Torture;
  - Equality and Non-Discrimination;
  - Privacy, Religion, Thought, Expression, Assembly and Association;
  - Special Rights;
  - Economic, Social and Cultural Rights.
- Procedures under the American Convention;
- The Inter-American Court of Human Rights;
- Forms of Jurisdiction;
- Fact-Finding Missions of the Inter-American Commission.

## M4 – Part 4: The African System for Protection of Human Rights

- The African Charter on Human and Peoples' Rights and Its Distinctive Features;
- Analysing the Substantive Rights in the Charter;
- The Meaning of Peoples' Right in African Human Rights Law;
- The African Commission;
- The African Court of Justice and Human Rights;
- Protecting Human and Peoples' Right.

## M4 – Part 5: Additional Human Rights Mechanisms

- A Brief Examination of Islam and Human Rights;
- Islam and Human Rights Law:
  - The Sources and Content of the *Sharia*;
  - Understanding the Scope of *Sharia*;
  - Islamic International Human Rights Law;
  - Controversy over Women's Rights and Rights of Religious Minorities;
  - Islamic Institutions and Approaches toward Human Rights Law;
  - The Organisation of Islamic Conference (OIC).
- League of Arab States;
- South-Asia and Human Rights Law;
- Association of South-East Asian Nations.

## Module 4 Group Rights

## M4 – Part 6: Equality and Non-Discrimination

- Elements of Equality and Discrimination;
- Equality and Non-Discrimination with International Law;
- Religious Discrimination and International Law;
- Inconsistencies within International Standards and Difficulties in Implementation;
- Right to Racial Equality and Non-Discrimination in International Law;
- Thematic Discussions.

International Human Rights and International Humanitarian Law - Page 10 of 23

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## M4 – Part 7: The Right of Minorities

- Minority as a Diverse Category;
- Definition of Minorities;
- Analysing the Substantive Rights of Minorities;
- Modern Initiatives in International Law;
- Regional Protection of Minority Rights: An Overview.

## M4 – Part 8: The Rights of People and 'Indigenous Peoples'

- Indigents and their Global Occurrence;
- Peoples' Right to Self-Determination;
- Indigenous Peoples in International Law;
- Rights of Indigenous Peoples;
- Indigenous Peoples and the UN System;
- Other Initiatives.

## M4 – Part 9: The Rights of Women

- Gender and It's Social Global Contexts;
- Rights of Women and Human Rights Regime;
- Combating Discrimination against Women and the International Human Rights Movement;
- The Role of the United Nations;
- The Convention on the Elimination of All Forms of Discrimination against Women;
- Reservations and the Attempts to Find Consensus on the Provisions of the Convention;
- The Committee on the Elimination of Discrimination against Women (CEDAW);
- Violence against Women.

## M4 – Part 10: The Rights of the Child

- The Child in Varying Cultural Contexts;
- International Instruments on the Rights of the Child;
- Analysing the Substantive Provisions:
  - Definitional Issues and the Obligations of the State Parties to Non-Discrimination;
  - Best Interest of the Child;
  - Developmental Rights of the Child;
  - Respect for the Views of the Child;
  - Freedom of Expression, Thought, Conscience and Religion and Association and Assembly;
  - Measures to Combat Violence, Abuse, Exploitation and Maltreatment of Children;
  - Children in Wars and Conflict;
  - Concerns of Disability and Health;
  - Educational Rights;
  - Criminal Justice Rights.
- Implementation of the Convention;
- Innovative Features and Other Initiatives.

## M4 – Part 11: Rights of Persons with Disabilities

- Deconstructing Disability;
- The United Nations and the Right of the Disabled People:
  - The UN Effort towards a Focused Approach to Disability;
  - The UN Convention on the Rights of Persons with Disabilities (CRPD);
  - Equality and Non-Discrimination;
  - Vulnerable Communities within Disabled Persons;
  - Independence, Accessibility and Participation in All Aspects of Life;
  - Right to Life, Security and Prohibition from Inhuman and Degrading Punishment;
  - The Right to Education, Health and Employment;
  - Right to Participation in Political, Public and Cultural Life, Recreation and Sports;
  - Implementation of the Convention;

- The Optional Protocol to Convention on the Rights of Persons with Disabilities (CRPD);
  - Developments;
  - National Policies in Respect of the Convention.
- Regional Human Rights Law and Disability:
- The European System;
  - Organization of American States;
  - The African Union;
  - Other Systems of Regional Protection.

## M4 – Part 12: Rights of Refugees and Internally Displaced Persons

- What is Displacement;
- Classification of Refugees;
- Establishing a Nexus between Refugeism and Mass Displacement with Human Rights Law;
- International Law and Protection of Refugees;
- Regional Approaches to Refugees;
- International Law and Internally Displaced Persons (IDPs).

## M4 – Part 13: Rights of Migrant Workers and Their Families

- Establishing the Context for Migrant Workers;
- Migrant Workers and Human Rights Movement;
  - The International Convention on the Protection of the Rights of All Migrant Workers and Members of Their Families;
  - The Role of the International Labour Organization in Protecting the Rights of Migrant Workers and Members of Their Families;
  - Regional Standard.

## Module 5 Issues Arising in the International Human Rights Law

### M5 – Part 1: International Criminal Law and International Human Rights Law

- Contextualising International Criminal Law (ICL);
- Definition and Characteristics of International Criminal Law (ICL);
- The Development Process of International Criminal Law;
- The International Criminal Court (ICC);
- Categories on International Crimes:
  - War Crimes;
  - Crimes against Humanity;
  - Genocide;
  - Aggression.
- Substantive Principle of International Criminal Law;
- Recent Developments at the International Criminal Court;
- Mixed International Criminal Tribunals.

### M5 – Part 2: International Human Rights Law and International Humanitarian Law

- Historic Antecedents:
  - Religious Ordinances on the Laws of War;
  - Early Efforts to Develop Humanitarian Laws.
- The Content of International Humanitarian Law:
  - Application of International Humanitarian Law;
  - Entitlement to Take Part in the Conflict;
  - Human Rights and the Amelioration of the Condition of the Sick and Wounded at the Field or At Sea (GC1 and GC2);
  - Rights of Prisoners of War (POWs);
  - Protection of the Civilian Persons in Times of War/Armed Conflict.
- Human Rights and Humanitarian Values in the Conduct of Warfare:

- Distinguishing Civilian from Military Targets and the Strict Focus on Achieving Military Objectives;
  - Prohibition on Causing Unnecessary Suffering;
  - The Principle Proportionality and Protection of Civilians;
  - IHL, the Right of Self-Determination and National Liberation Movements;
  - IHL, Non-International Armed Conflicts and the Protection Offered Under Protocol II;
  - Provisions for Special Protection.
- Enforcing International Humanitarian Law.

### **M5 – Part 3: Torture as a Crime in International Law and the Rights of Torture Victims**

- Introducing the Issue of Torture;
- The Convention against Torture;
- The Committee against Torture (CAT);
- Implementation Mechanisms;
- The UN Special Rapporteur, the Questions of Torture and other Initiatives Taken by the UN;
- Regional Initiatives.

### **M5 – Part 4: International Human Rights Law and Enforced Disappearance**

- Backdrop to the International Convention;
- International Convention for the Protection of All Persons from Enforced Disappearance;
- Analysing Provisions of the Convention;
- Jurisdiction, Investigation, Extradition, Assistance and Co-Operation between State Parties;
- Victims of Enforced Disappearance and Enforced Disappearances of Children;
- Implementation of the Convention;
- Regional Instruments on Forced Disappearances.

## M5 – Part 5: Terrorism as a Crime in International Law

- The Definitional Issues;
- Terrorism and International Law – Historical Developments;
- Acts of Terrorism and Human Rights Violations;
- International Legal Developments since 11 September 2011.

## Module 6 Selected Universal Human Rights Instruments

## M6 – Part 1: Human Rights in the Administration of Justice: Protection of Persons Subjected to Detention or Imprisonment

- Standard Minimum Rules for the Treatment of Prisoners;
- Basic Principles for the Treatment of Prisoners;
- United Nations Rules for the Protection of Juveniles Deprived of their Liberty;
- Principles of Medical Ethics relevant to the Role of Health Personnel, particularly; Physicians, in the Protection of Prisoners and Detainees against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment;
- Principles on the Effective Investigation and Documentation of Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment;
- Safeguards guaranteeing protection of the rights of those facing the death penalty;
- Code of Conduct for Law Enforcement Officials;
- Basic Principles on the Use of Force and Firearms by Law Enforcement Officials;
- United Nations Standard Minimum Rules for Non-custodial Measures (The Tokyo Rules);
- United Nations Standard Minimum Rules for the Administration of Juvenile Justice (The Beijing Rules);
- Guidelines for Action on Children in the Criminal Justice System;
- United Nations Guidelines for the Prevention of Juvenile Delinquency (The Riyadh Guidelines);
- Declaration of Basic Principles of Justice for Victims of Crime and Abuse of Power;
- Basic Principles on the Independence of the Judiciary;



- Basic Principles on the Role of Lawyers;
- Guidelines on the Role of Prosecutors;
- Principles on the Effective Prevention and Investigation of Extra-legal, Arbitrary and Summary Executions.

## **M6 – Part 2: Slavery, Slavery-Like Practices and Forced Labour**

- Slavery Convention;
- Protocol Amending the Slavery Convention Signed at Geneva on 25 September 1926;
- Supplementary Convention on the Abolition of Slavery, The Slave Trade, And Institutions and Practices Similar to Slavery;
- Forced Labour Convention, 1930 (No. 29);
- Abolition of Forced Labour Convention, 1957 (No. 105);
- Convention for the Suppression of the Traffic in Persons and of the Exploitation of the Prostitution of Others;
- Protocol to Prevent, Suppress and Punish Trafficking in Persons, Especially Women and Children, Supplementing the United Nations Convention against Transnational Organized Crime.

## **M6 – Part 3: Nationality, Statelessness, Asylum and Refugees**

- Convention on the Reduction of Statelessness;
- Convention relating to the Status of Stateless Persons;
- Convention relating to the Status of Refugees;
- Protocol relating to the Status of Refugees;
- Declaration on the Human Rights of Individuals Who are not Nationals of the Country in which They Live.

## **M6 – Part 4: Social Welfare, Progress and Development**

- Declaration on Social Progress and Development;
- Universal Declaration on the Eradication of Hunger and Malnutrition;

- Declaration on the Use of Scientific and Technological Progress in the Interests of Peace and for the Benefit of Mankind;
- Declaration on the Right of Peoples to Peace;
- Declaration on the Right to Development;
- Universal Declaration on the Human Genome and Human Rights;
- Universal Declaration on Cultural Diversity.

**Diploma – Postgraduate – Short Course and Postgraduate Diploma Programme Regulation**

**Postgraduate Diploma and Diploma – Postgraduate: Their Distinction and Assessment Requirement**

Delegates studying courses of 5-9 days’ duration, equivalent to 30-54 Credit-Hours (direct lecturer contact), will, on successful assessment, receive the Diploma – Postgraduate. This represents a single credit at Postgraduate Level. While 6-day and 7-day courses also lead to a Diploma – Postgraduate, they accumulate 36 and 42 Credit Hours, respectively. Delegates and students who fail to gain the required level of pass, at Postgraduate Level will receive a Certificate of Attendance and Participation. The Certificate of Attendance and Participation will not count, for cumulative purpose, towards the Postgraduate Diploma.

Courses carry varying credit values; some being double credit, triple credit, quad credit and 5-credit, etc. These, therefore, accumulate to a Postgraduate Diploma. As is explained, later, in this document, a Postgraduate Diploma is awarded to students and delegates who have achieved the minimum of 360 Credit Hours, within the required level of attainment.

Credit Value and Credit Hours examples of Diploma – Postgraduate Courses are as follows:

Credit Value	Credit Hours	Award Earned
<b>Single-Credit</b>	<b>30-54</b>	<b>Diploma - Postgraduate</b>
<b>Double-Credit</b>	<b>60-84</b>	<b>Diploma – Postgraduate (Double-Credit)</b>

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Credit Value	Credit Hours	Award Earned
Triple-Credit	90-114	Diploma – Postgraduate (Triple-Credit)
Quad-Credit	120-144	Diploma – Postgraduate (Quad-Credit)
5-Credit	150-174	Diploma – Postgraduate (5-Credit)
6-Credit	180-204	Diploma – Postgraduate (6-Credit)
7-Credit	210-234	Diploma – Postgraduate (7-Credit)
8-Credit	240-264	Diploma – Postgraduate (8-Credit)
9-Credit	270-294	Diploma – Postgraduate (9-Credit)
10-Credit	300-324	Diploma – Postgraduate (10-Credit)
11-Credit	330-354	Diploma – Postgraduate (11-Credit)
12-Credit	360	Postgraduate Diploma
<b>360 Credit-Hours = Postgraduate Diploma</b>		
<b>12 X 5-Day Courses = 360 Credit-Hours = Postgraduate Diploma</b>		
<b>10 X 6-Day Courses = 360 Credit-Hours = Postgraduate Diploma</b>		

Because of the intensive nature of our courses and programmes, assessment will largely be in-course, adopting differing formats. These assessment formats include, but not limited to, in-class tests, assignments, end of course examinations. Based on these assessments, successful candidates will receive the Diploma – Postgraduate, or Postgraduate Diploma, as appropriate.

In the case of Diploma – Postgraduate, a minimum of 70% overall pass is expected. To receive the Award of Postgraduate Diploma, candidates must have accumulated at least the required minimum ‘credit-hours’, with a pass (of 70% and above) in at least 70% of the courses taken.

Delegates and students who fail to achieve the requirement for Postgraduate Diploma, or Diploma - Postgraduate - will be given support for 2 re-submissions for each course. Those delegates who fail to achieve the assessment requirement for the Postgraduate Diploma or Diploma - Postgraduate - on 2 resubmissions, or those who elect not to receive them, will be awarded the Certificate of Attendance and Participation.

## Diploma – Postgraduate and Postgraduate Diploma Application Requirements

Applicants for Diploma – Postgraduate – and Postgraduate Diploma are required to submit the following documents:

- Completed Postgraduate Application Form, including a passport sized picture affixed to the form;
- A copy of Issue and Photo (bio data) page of the applicant's current valid passport or copy of his or her Photo-embedded National Identity Card;
- Copies of credentials mentioned in the application form.

## Admission and Enrolment Procedure

- On receipt of all the above documents we will assess applicants' suitability for the Course or Programme for which they have applied;
- If they are accepted on their chosen Course or Programme, they will be notified accordingly and sent Admission Letters and Invoices;
- One week after the receipt of an applicant's payment or official payment notification, the relevant Course or Programme Tutor will contact him or her, by e-mail or telephone, welcoming him or her to HRODC Postgraduate Training Institute;
- Those intending to study in a foreign country, and require a Visa, will be sent the necessary immigration documentation, to support their application;
- Applicants will be notified of the dates, location and venue of enrolment and orientation, where appropriate.

## Modes of Study for Postgraduate Diploma Courses

There are three delivery formats for Postgraduate Diploma Courses, as follows:

1. Intensive Full-time Mode (3 months);
2. Full-time Mode (6 month);

### 3. Video-Enhanced On-Line Mode.

Whichever study mode is selected, the aggregate of 360 Credit Hours must be achieved.

## Cumulative Postgraduate Diploma Courses

All short courses can accumulate to the required number of hours, for the Postgraduate Diploma, over a six-year period from the first registration and applies to both general and specialist groupings. In this regard, it is important to note that short courses vary in length, the minimum being 5 days (Diploma – Postgraduate) – equivalent to 30 Credit Hours, representing one credit. As is tabulated, above, twelve 5-day short courses, representing twelve credits or the equivalent of 360 Credit Hours are, therefore, required for the Award of Postgraduate Diploma.

A six-day course (Diploma – Postgraduate) is, therefore, equivalent to 36 hours Credit Hours, representing one credit. Therefore, ten short courses, of this duration, equates to the required 360 Credit Hours, qualifying for the Award of Postgraduate Diploma. While double-credit courses last between ten and fourteen days, triple-credit courses range from fifteen to nineteen days. Similarly, quad-credit courses are from sixteen to nineteen days. On this basis, the definitive calculation on the Award requirement is based on the number of hours studied (aggregate credit-value), rather than merely the number of credits achieved. This approach is particularly useful when a student or delegate studies a mixture of courses of different credit-values.

For those delegates choosing the accumulative route, it is advisable that at least two credits be attempted per year. This will ensure that the required number of credit hours for the Postgraduate diploma is achieved within the six-year time frame.

## Accumulated Postgraduate Diploma Award Titles

All Specialist Postgraduate Diploma Programmes have their predetermined Award Titles. Where delegates do not follow a Specialism, for accumulation to a Postgraduate Diploma, they will normally be Awarded a General Award, without any Specialist Award Title. However, a Specialist

Award will be given, where a delegate studies at least seventy percent (70%) of his or her courses in a specialist grouping. These are exemplified below:

1. **Postgraduate Diploma in Accounting and Finance;**
2. **Postgraduate Diploma in Aviation Management;**
3. **Postgraduate Diploma in Business Communication;**
4. **Postgraduate Diploma in Corporate Governance;**
5. **Postgraduate Diploma in Costing and Budgeting;**
6. **Postgraduate Diploma in Client or Customer Relations;**
7. **Postgraduate Diploma in Engineering and Technical Skills;**
8. **Postgraduate Diploma in Events Management;**
9. **Postgraduate Diploma in Health and Safety Management;**
10. **Postgraduate Diploma in Health Care Management;**
11. **Postgraduate Diploma in Human Resource Development;**
12. **Postgraduate Diploma in Human Resource Management;**
13. **Postgraduate Diploma in Information and Communications Technology (ICT);**
14. **Postgraduate Diploma in Leadership Skills;**
15. **Postgraduate Diploma in Law – International and National;**
16. **Postgraduate Diploma in Logistics and Supply Chain Management;**
17. **Postgraduate Diploma in Management Skills;**
18. **Postgraduate Diploma in Maritime Studies;**
19. **Postgraduate Diploma in Oil and Gas Operation;**
20. **Postgraduate Diploma in Oil and Gas Accounting;**
21. **Postgraduate Diploma in Politics and Economic Development;**
22. **Postgraduate Diploma in Procurement Management;**
23. **Postgraduate Diploma in Project Management;**
24. **Postgraduate Diploma in Public Administration;**
25. **Postgraduate Diploma in Quality Management;**
26. **Postgraduate Diploma in Real Estate Management;**
27. **Postgraduate Diploma in Research Methods;**

- 28. Postgraduate Diploma in Risk Management;**
- 29. Postgraduate Diploma in Sales and Marketing;**
- 30. Postgraduate Diploma in Travel, Tourism and International Relations.**

The actual courses studied will be detailed in a student or delegate's Transcript.

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The submission of our application form or otherwise registration by of the submission of a course booking form or e-mail booking request is an attestation of the candidate's subscription to our Policy Terms and Conditions, which are legally binding.

**Prof. Dr. Ronald B. Crawford**

**Director**

**HRODC Postgraduate Training Institute**