

# HIRODC Postgraduate Training Institute



**A Postgraduate - Only Institution**



**#136**

**Advanced International  
Legal Studies**

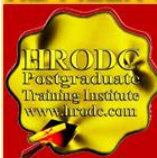
**Programme**

**Leading To:**

**POSTGRADUATE DIPLOMA IN**

**Advanced International  
Legal Studies**

**HIRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK



**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc.  
Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.;  
M. RG. C.



**HRODC POSTGRADUATE TRAINING INSTITUTE**  
*A Postgraduate – Only Institution*

**Websites:**  
<https://www.hrodc.com/>  
<https://www.hrodc.london>  
[postgraduateshortcourses.com/](https://www.postgraduateshortcourses.com/)

**Email:**  
[institute@hrodc.com](mailto:institute@hrodc.com)  
[london@hrodc.com](mailto:london@hrodc.com)

**HQ**  
122A Bhylls Lane  
Wolverhampton  
WV3 8DZ  
West Midlands, UK

**Tel:**  
+44 1902 763 607  
+44 7736 147 507

## **HRODC Postgraduate Training Institute, A Postgraduate-Only Institution**


### **Our UK Government's Verification and Registration**

**Our Institute is Verified by, and Registered with, the United Kingdom (UK) Register of Learning Providers (UKRLP), of the Department for Education (DfE). Its UK Provider Reference Number (UKPRN) is: 10019585 and might be located at: <https://www.ukrlp.co.uk/>.**

#### **Programme Coordinator:**

**Prof. Dr. R. B. Crawford is the Director of HRODC Postgraduate Training Institute, A Postgraduate-Only Institution. He has the following Qualifications and Affiliations:**

- Doctor of Philosophy {(PhD) {University College London (UCL) - University of London}};
- MEd Management (University of Bath);
- Postgraduate (Advanced) Diploma Science Teacher Ed. (University of Bristol);
- Postgraduate Certificate in Information Systems (University of West London, formerly Thames Valley University);
- Diploma in Doctoral Research Supervision, (University of Wolverhampton);
- Teaching Certificate;



**HRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.

- Fellow of the Institute of Management Specialists;
- Human Resources Specialist, of the Institute of Management Specialists;
- Member of the Asian Academy of Management (MAAM);
- Member of the International Society of Gesture Studies (MISGS);
- Member of the Standing Council for Organisational Symbolism (MSCOS);
- Member of ResearchGate;
- Executive Member of Academy of Management (AOM). There, his contribution incorporates the judging of competitions, review of journal articles, and guiding the development of conference papers. He also contributes to the Disciplines of:
  - Human Resources;
  - Organization and Management Theory;
  - Organization Development and Change;
  - Research Methods;
  - Conflict Management;
  - Organizational Behavior;
  - Management Consulting;
  - Gender & Diversity in Organizations; and
  - Critical Management Studies.

**Professor Dr. Crawford has been an Academic in the following UK Universities:**

- University of London (Royal Holloway), as Research Tutor;
- University of Greenwich (Business School), as Senior Lecturer (Associate Professor), in Organisational Behaviour and Human Resource Management;
- University of Wolverhampton, (Wolverhampton Business School), as Senior Lecturer (Associate Professor), in Organisational Behaviour and Human Resource Management;
- London Southbank University (Business School), as Lecturer and Unit Leader.


**His responsibilities in these roles included:**

- Doctoral Research Supervisor;
- Admissions Tutor;
- Postgraduate and Undergraduate Dissertation Supervisor;
- Programme Leader;
- Personal Tutor

**HIRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.

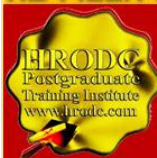


**For Whom This Course is Designed**  
**This Programme is Designed For:**

- Lawyers;
- Solicitors;
- Legal Researchers;
- Paralegals;
- Legal Consultants;
- Politicians;
- In-house counsels;
- Corporate Executives ;
- Legal Secretaries;
- Political Science graduates;
- Law students;
- Law Enforcers;
- Employees performing legal duties;
- Court Employees;
- Sheriff;
- Clerks of Court;
- Legal Analysts
- Other professionals who want to have a clear understanding of the legal system.

<b>Classroom-Based Duration and Cost:</b>	
<b>Classroom-Based Duration:</b>	<b>12 Weeks (5 Days per Week)</b>
<b>Classroom-Based Cost:</b>	<b>£45,000.00 Per Student</b>
<b>Online (Video-Enhanced) Duration and Cost</b>	
<b>Online Duration:</b>	<b>20 Weeks – 3 Hours Per Day, 6 Days Per Week</b>
<b>Online Cost:</b>	<b>£30,150.00 Per Student</b>

**HIRODC Postgraduate Training Institute**  
 HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK



**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.

## Classroom-Based Programme Cost includes:

- Free Continuous snacks throughout the Event Days;
- Free Hot Lunch on Event Days;
- Free City Tour;
- Free Stationery;
- Free On-site Internet Access;
- Postgraduate Diploma/ Diploma – Postgraduate –or
- Certificate of Attendance and Participation – if unsuccessful on resit.

## Students and Delegates will be given a Selection of our Complimentary Products, which include:

- **Our Branded Leather Conference Folder;**
- **Our Branded Leather Conference Ring Binder/ Writing Pad;**
- **Our Branded Key Ring/ Chain;**
- **Our Branded Leather Conference (Computer – Phone) Bag – Black or Brown;**
- **Our Branded 8-16 GB USB Flash Memory Drive, with Course Material;**
- **Our Branded Metal Pen;**
- **Our Branded Polo Shirt.;**
- **Our Branded Carrier Bag.**

**Daily Schedule: 9:30 to 4:30 pm.**

### Delivery Locations:

1. **Central London, UK;**
2. **Dubai, UAE;**
3. **Kuala Lumpur, Malaysia;**
4. **Amsterdam, The Netherlands;**
5. **Brussels, Belgium;**
6. **Paris, France; and**
7. **Durban, South Africa;**
8. **Other International Locations, on request.**

<b>Programme for Advanced International Legal Studies</b>			
<b>Leading to Postgraduate Diploma in Advanced International Legal Studies</b>			
<b>Module Number</b>	<b>Pre-existing Course #</b>	<b>Module Title</b>	<b>Credit Value</b>
1	136.1	Commercial Law	Quad
2	136.2	Advanced Public International Law	Quad
3	22	UK Employment Law	Double
4	136.4	Intellectual Property Law	Single
5	136.5	Criminal Law and Tort Law	Single

**Programme for Advanced International Legal Studies**  
**Leading to Postgraduate a Postgraduate Diploma in Advanced International Legal Studies**

**Programme Contents, Concepts and Issues**

**Module 1:**  
**Commercial Law**


**M1. Part 1: Foundations of Commercial Law**

- The Nature and Sources of Commercial Law:
  - The Law Merchant;
  - The Founding of English Commercial Law;
  - The Nature of Commercial Law;
  - The Interest to be Protected;
  - The Principal Sources of Commercial Law;
  - The Limitations of Judicial Precedent;
  - The Problem of Language.
- Basic Concepts of Personal Property:

**HRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.



- Personal Property Defined;
  - The Distinguishing Characteristics of Personal Property;
  - Equitable Ownership;
  - Possession;
  - Dealings in Goods;
  - Dealings in Intangibles;
  - Conflicting Claims To Pure Personalty;
  - The Effect of Transfers by a Non-Owner;
  - Property and Obligation;
  - Identifying the Object of a Transfer Obligation
  - The Protection of Property Rights Through the Law Of Torts.
- Some Aspects of Contract Law:
- The Nature and Function of Contract Law;
  - Promise and Bargain;
  - Contract as a Reflection of the Will of the Parties;
  - Formation and Avoidance;
  - The Classification of Statements Made in Contractual Setting;
  - Ascertaining the Contract Terms;
  - Construing the Contract;
  - Restrictions on What Can be Validly Stipulated;
  - The Privity Rule And Its Consequences;
  - Variations and Novations;
  - Waiver and Estoppels;
  - Remedies of Misrepresentation;
  - Performance of the Contract;
  - Remedies for Breach of Contract;
  - Illegality;
  - Frustration;
  - Commercial Contracts;
  - Agency in Commercial Transactions.

## M1. Part 2: Domestic Sales

- A Brief History of Sales Law;
- The Contract of Sale: Its Nature And Function:
  - Ambit of the Sale of Goods Act;
  - The Language of Sale of Goods Act;
  - The Contract of Sale Defined;
  - The Importance of the Statutory Definition;
  - The Supply of Goods and Services Bill.
- The Passing of the Property:
  - Identification of the Contract Goods;
  - Property: Some General Aspects;
  - The Time When Property Passes to the Buyer.
- Risk and Frustration:
  - The Meaning of “Risk”;
  - The General Principle of Risk: *Res Perit Domino*;
  - The Sales of Goods Act Rules on Frustration;
  - Wholly Unascertained Goods;
  - Quasi-Specific Goods;
  - Identified Goods;
  - Goods Supplied on Approval or on Sale or Return;
  - Insurance.
- Delivery:
  - The Concept of Delivery;
  - Modes of Delivery;
  - The Delivery Point;
  - Time of Delivery;
  - Expenses of Delivery;
  - Excuses for Non-Delivery;
  - The Buyer’s Duties;
  - Instalment Deliveries;
  - Remedies for Non-Delivery.
- The Statutory Implied Terms in Favour of the Buyer:



- Conditions and Warranties;
  - Title, Freedom From Encumbrances and Quiet Possession;
  - Correspondence with Description;
  - Merchantable Quality;
  - Fitness for Purpose;
  - Correspondence with Sample
  - The Exclusion of Liability for Fitness, Quality and Correspondence with Sample and Description;
  - Should Further Terms be Implied?;
  - The Effect of Replacement or Repair of Defective Goods;
- Rejection and Its Consequences:
- The Right to Reject
  - Time of Rejection;
  - Mode of Rejection;
  - Loss of Right To Reject;
  - The Effect of Improper Rejection;
  - The Effect of Lawful Rejection.
- Acceptance:
- Defining Acceptance;
  - Acceptance as an Acknowledgment of Perfect Tender;
  - What Constitutes Acceptance;
  - The Effect of Acceptance.
- The Buyer's Remedies for Misrepresentation or Breach by the Seller:
- The Remedies in Outline;
  - Anticipatory Breach;
  - Non-Delivery;
  - Delay in Delivery;
  - Tender of Non-Conforming Goods;
  - Defect in The Seller's Title;
  - Damages for Breach of Warranty;
  - Available Market;
  - A Critique of the Market-Price Rule.
- Duties of the Buyer and Remedies of the Seller for Misrepresentation or Breach:

- Duties of the Buyer;
  - Taking of Delivery;
  - Acceptance;
  - Payment;
  - Recession of Contract;
  - Anticipatory Breach;
  - Refusal to Take Delivery;
  - Non-Acceptance;
  - Delay in Taking the Delivery;
  - Remedies for Non-Payment.
- Title Conflicts Between Seller or Buyer and Third Parties:
- The Competing Claims For Protection;
  - The *nemo dat rule* and Its Common Law Exceptions;
  - Statutory Exceptions to the *nemo dat rule*;
  - Conflicts as to Records;
  - Remedies in a Conflict Situation.

### M1. Part 3: Money, Payment and Payment Systems

- Concepts of Money and Payment;
- Instruments Generally:
- What is an Instrument?;
  - Classes of Instruments;
  - Historical Background;
  - The Certainty of the Payment Obligation.
- Bills of Exchange:
- The Statutory Definition;
  - Issue and Acceptance;
  - Transfer;
  - The Holder;
  - Accommodation Parties and Accommodation Bills;
  - Liabilities of Parties;
  - Prerequisites of Enforcement;

- Remedies for Dishonour;
  - Defences to a Claim on a Bill;
  - Discharge;
  - Effect of Bill on Underlying Contract;
  - Security over Bills;
  - Advantages of Bills.
- Cheques and the Duties of Bankers In Relation Thereto:
- Definitions and Distinguishing Characteristics;
  - Form of a Cheque;
  - Crossings;
  - The Clearing System;
  - When is Cheque Deemed to Have Been Paid;
  - The Banker-Customer Relationship;
  - The Collecting Bank;
  - The Paying Bank.
- Other Instruments:
- Promissory Note;
  - Banker's Draft;
  - Traveller's Cheque;
  - Investment Securities;
  - Other Payment Mechanism.

## M1. Part 4: Secured Financing

- The Classification and Characteristics of Credit And Security:
- The Nature and Forms of Credit;
  - The Secured Creditor Versus the Unsecured Creditor;
  - Consensual Security;
  - Legal Security;
  - The Incidents of Real Security;
  - Attachments, Perfection and Priorities;
  - The Transfer of Security Rights.
- The Creation, Enforcement and Transfer of Security Rights:
- The Grant of Security: Contract and Conveyance;

- The Ingredients of Attachment;
  - Effect of Attachment;
  - Enforcement of the Security;
  - Transfer of the Security;
  - Assignment of Security Without Debt and Vice Versa.
- Principles of Perfection And Priorities:
- The Need to Perfect;
  - Methods of Perfection;
  - Priorities: Some General Points;
  - Registration Requirements and Their Impact on Priorities;
  - The After-Acquired Property Clause and the Purchase-Money Security Interest;
  - Circularity Problems;
  - General Conclusions on Perfection and Priorities Under English Law.
- The Floating Charge:
- Evolution of the Charge;
  - The Nature of the Charge;
  - Creation of The Charge;
  - Crystallization of The Charge;
  - Effect of the Crystallization as Between Chargor and Charge;
  - Effect of Crystallization as Between Chargee and Third Party;
  - Priorities.

## **M1. Part 5: Specific Forms of Secured Business Finance**

- General Financing Considerations:
- Selecting the Security Instrument;
  - The Assets Cycle;
  - Types of Finance Required;
  - The Functional Classification of Collateral.
- Conditional Sale and Hire-Purchase:
- The Financing Technique;
  - The Conditional Sale;
  - Hire-Purchase;

- Relations Between Finance House and Dealer;
  - Relations Between Dealer and Buyer or Hirer in Direct Collection Transaction;
  - Tracing Proceeds Of Authorized Resales.
- The Finance Lease:
- The Nature of the Finance Lease;
  - Reasons for the Use;
  - Setting Up the Transactions;
  - The Triangular Relationship;
  - The Rights and Duties of Lessor and Lessee *Inter Se*;
  - The Lessor and the Supplier;
  - The Lessor and Third Parties;
  - Sub-Leasing.
- Financing Against Stock and Receivables:
- Stocking Finance;
  - Receivable Financing.
- Guarantees:
- The Legal Nature of Guarantee;
  - Types of Guarantee;
  - Unilateral Nature of Contract;
  - Relations Between Creditor and Guarantor;
  - Rights of the Guarantor against the Debtor;
  - Discharge of the Guarantor;
  - Contribution Between Guarantors.

## M1. Part 6: Corporate Insolvency

- Principles of Corporate Insolvency Law:
- Historical Background;
  - The Regimes of Insolvency;
  - The Objectives of Insolvency;
  - The Insolvency Proceedings;
  - The Principles of Insolvency Law;
  - Proof and Ranking of Claims;

- Vulnerable Transactions;
- The Impact of Bankruptcy or Winding Up and Self-Help Remedies;
- Receivership;
- International Bankruptcies;
- The Return of Insolvency Law.

### **M1. Part 7: International Trade and Finance**

- The Characteristics and Organisation of International Sales Transactions;
- The Vienna Convention on International Sales;
- Documentary Sales;
- The Financing of International Trade;
- Rights and Duties of The Sea Carrier;
- Conflict of Laws:
  - Jurisdiction;
  - Law Applicable To Contract Disputes, General Considerations;
  - The *Lex Causae* In Contract;
  - The *Lex Causae*Applicable To Sale Of Goods;
  - The *Lex Causae*Applicable To Sale Of Debts;
  - Foreign Money Obligations;
  - Foreign Judgments.

### **M1. Part 8: Resolution of Commercial Disputes**

- Litigation;
- Commercial Arbitration;
- Transactional Litigation.

## Module 2: Advanced Public International Law

### M2. Part 1: History and Nature of International Law

- Definition;
- Brief History;
- Nature;
- Enforcement;
- Applicability.

### M2. Part 2: Sources of International Law

- Treaties;
- International Custom;
- The Relationship between Treaties and International Custom;
- *Jus Cogens*;
- General Principles of International Law;
- Judicial Decisions;
- The Writings of Publicist;
- Equity;
- Secondary Law of International Governmental Organisations (IGOs);
- Declarations;
- Soft Law;
- Codification of International Law;

### M2. Part 3: The Law of Treaties

- Vienna Convention on Law of Treaties (VCLT);
- Fundamental Principles of Law of Treaties
- VCLT Treaty Definition;
- Conclusion of Treaties;
- Reservations to Treaties;
- The Relationship between Interpretative and Conditional Interpretative Declarations and Reservations;

- Entry into Force, Deposit, Registration and Publication of Treaties;
- Treaty Validity;
- Treaty Application;
- Amending and Modifying Treaties;
- Interpretation of Treaty;
- Termination and Suspension of Treaties;
- Settlement of Disputes.

## M2. Part 4: International Law and Municipal Law

- The Relationship between International Law and Municipal Law;
- Municipal Law International Courts and Tribunals;
- International Law before UK Courts;
- European Union (EU) Law in UK Courts.

## M2. Part 5: International Personality

- States;
- Elements of a State;
- Independent States;
- Dependent States;
- *Sui Generis* Entities;
- Internationalised Territories;
- De Facto Regimes;
- Mandates and Trusteeship Territories;
- Insurgents, Belligerents and National Liberation Movements;
- Territories under UN Administration;
- International Government Organisations (IGOs);
- Individuals;
- Non-Governmental Organisations (NGOs);
- Multinational Corporations (MNCs).



## **M2. Part 6: Recognition of States, Governments and Intergovernmental Organisations in International Law**

- Types of Territorial Sovereignty;
- Acquisition of Title to Territory;
- The Modes of Acquisition of Title to Territory;
- Other Circumstances Relevant To Acquisition of Title to Territory;
- Restriction on the Transfer of Territory;
- The Loss of Territory;
- International Leases and Servitudes.

## **M2. Part 7: Jurisdiction**

- The Territoriality Principle;
- The Nationality Principle;
- The Protective Principle;
- The Passive Personality Principle;
- The Universality Principle;
- Universal Jurisdiction in Tort;
- Concurrent Jurisdiction;
- The 'Effects Doctrine';
- Jurisdiction to Adjudicate;
- Jurisdiction to Enforce.

## **M2. Part 8: Immunity from National Jurisdiction**

- State Immunity, Non-Justiciability;
- The Act of State Doctrine;
- Evolution of State Immunity;
- The Terrorism Exception to State Immunity;
- UK Law on State Immunity;
- The UN Immunity Convention;
- Immunity of Heads of State and Other High Ranking State Officials;
- Diplomatic Immunity;
- Quasi-Diplomatic Privileges and Immunities;

- Immunities of International Governmental Organisations (IGOs);
- Immunities of Visiting Armed Forces.

## **M2. Part 9: State Responsibility for Wrongful Acts**

- The Theories of State Responsibility;
- Imputability;
- Direct and Indirect International Wrongs;
- Aggrieved Responsibility;
- Ordinary Responsibility;
- Admission and Expulsion of Aliens;
- Denial of Justice to Aliens;
- Expropriation of Aliens' Foreign Property;
- Diplomatic Protection;
- Circumstances Precluding Wrongfulness;
- Consequences of Invoking a Circumstance Precluding Wrongfulness;
- Reparation for Injury.

## **M2. Part 10: International Protection of Human Rights**

- The International Bill of Rights;
- Other Major UN Human Rights Treaties;
- The UN Human Rights Enforcement Machinery;
- Regional Arrangement for the Promotion and Protection of Human Rights;
- Human Rights in Customary Law and As Rule of *Jus Cogens*.

## **M2. Part 11: People Self-Determination**

- The Principle of Self-Determination: The Evolution;
- Decolonisation;
- The Limit of the Right to Self-Determination in the Colonial Context;
- The Right to Self-Determination and People Living Under Racist Regimes and Foreign Domination;
- The Right to Self-Determination as Human Right.

## **M2. Part 12: Peaceful Disputes Settlement between States**

- Diplomatic Means of Dispute Settlement between States;
- Arbitration;
- Mixed Claims Commissions;
- From The Permanent Court on International Justice (PCIJ) To International Court of Justice (ICJ);
- The International Court of Justice;
- Evaluation of International Court of Justice.

## **M2. Part 13: From the Right to Wage War to the Total Prohibition of War**

- The Prohibition of the Threat or Use of Force under the United Nations (UN) Charter;
- Exception to the Prohibition on the Threat or the Use of Force Based on Self-Defence;
- Collective Self-Defence;
- Controversial Uses of Force.

## **M2. Part 14: International Security**

- United Nations National Security (UNSC);
- United Nations General Assembly (UNGA);
- UN Peacekeeping and Its Role in the Maintenance of International Peace and Security.

## **M2. Part 15: International Humanitarian Law (IHL)**

- The Principles of International Humanitarian Law (IHL);
- The Hague Law;
- The Geneva Law;
- The Scope of Application and Content of International Humanitarian Law (IHL);
- Breaches of IHL;
- The Role of International Committee of the Red Cross (ICRC).

## Module 3: Employment Law

### M3. Part 1A: UK Employment Law and Its Sources

- The Common Law;
- UK Legislation;
- European Community Law;
- Human Rights Act 1998.

### M3. Part 1B: Establishing Employer-Employee Relationship (1)

- Employer-Employee Relations;
- The Employment Rights Act 1996;
- Tenure of Employment;
- Zero Hours Contract;
- The Employment Contract:
  - The Employee's Contract;
  - The Worker's Contract;
  - The Contractor's Contract.
- National Minimum Wage Act (NMWA) 1998;
- The Part-Time Workers (Prevention of Less Favourable Treatment) Regulations 2000;
- The Fixed-term Employees (Prevention of Less Favorable Treatment) Regulations 2002;
- Statutory Instruments 2014 No. 853 - Terms And Conditions Of Employment - The Enterprise and Regulatory Reform Act 2013 (Consequential Amendments) (Employment) (No. 2) Order 2014;
- The Agency Workers Regulations 2010;
- The Employment Relations Act 1999 (Blacklists) Regulations 2010;
- The Equality Act 2010 (Disability) Regulations 2010;
- The Flexible Working (Eligibility, Complaints and Remedies) Regulations 2002.

### **M3. Part 2: Establishing Employer-Employee Relationship (2)**

- Statutory Instruments 2014 No. 1398 - Terms and Conditions Of Employment - The Flexible Working Regulations 2014;
- Expressed Terms of Employment Contract;
- Generally Implied Terms of Employment Contract;
- Implied Terms of Employment Contract through Common Law;
- Implied Terms of Employment Contract through Statute;
- Formulating the Employment Contract;
- Variation of terms of Employment Contract;
- National Minimum Wage;
- Working Hours and Holidays;
- Breaches of Employment Contract: The Tribunals and Courts;
- The Role of the Advisory, Conciliation and Arbitration Service (ACAS)
- Working Time Regulations 1998 (incorporating Bank Holidays);
- The Employment Act 2002;
- The Employment Act 2002 - Statutory Instrument 2004;
- The Employment Relations Act 2004.

### **M3. Part 3: Equality and Anti-Discrimination in Employment**

- The Equal Pay Act, 1970;
- The Equal Pay (Amendment) Regulations, 1983,
- The Sex Discrimination Act 1975;
- The Disability Discrimination Act 1995;
- The Race Relations Act 1976;
- The Sex Discrimination (Gender Reassignment) Regulations 1999;
- The Race Relations (Amendment) Act 2000;
- The Race Relations Act 1976 (Statutory Duties) Order 2001;
- The Disability Discrimination Act 1995 (Amendment) Regulations 2003.

### **M3. Part 4: Union Representation, Harassment and Disciplinary Procedure**

- Trade Unions: Role and Membership;
- Time-off For Union Activities;
- Trade Union and Labour Relations (Consolidation) Act 1992;
- ACAS Code of Practice 2 Disclosure of Information to Trade Unions for Collective Bargaining Purposes (Revised 1997);
- The Trade Union Recognition (Method of Collective Bargaining) Order 2000;
- Harassment and Victimization at Work;
- What is Harassment?;
- What is Victimization?;
- Evidencing Harassment;
- Protection from Harassment Act 1997;
- Employers' liability for the acts of third parties;
- Vicarious Liability: Harassment and Victimization at Work;
- Statutory Minimum Requirements for Grievance and Disciplinary Procedure;
- Employment Act 2002 (Dispute Regulations 2004).

### **M3. Part 5: Family Related Leave Provisions**

- Ordinary Maternity Leave (OML) (ERA 1996, s 71 as amended);
- Paid Time Off For Antenatal Care;
- Maternity Leave And The Right To Return To Work;
- Adoption Leave;
- Paternity Leave;
- Additional Paternity Leave;
- Parental Leave;
- Statutory Maternity Pay;
- Statutory Adoption Pay
- Statutory Paternity Pay;
- Maternity Allowance.

### **M3. Part 6: Dismissal, Transfer and Redundancy In Employment**

- Legal Dismissal Process;
- Wrongful Dismissal;
- Unfair Dismissal;
- Constructive Dismissal;
- Claim for Wrongful Dismissal;
- Complaint of Unfair Dismissal;
- Definition of Redundancy;
- Calculation of Redundancy Payments;
- Redundancy;
- Legal Jurisdiction For Wrongful Dismissal Claim and Unfair Dismissal Complaint;
- Transfer of Workers: Protected Rights;
- Statutory Instruments - 2014 No. 16 - Terms and Conditions Of Employment - The Collective Redundancies and Transfer Of Undertakings (Protection Of Employment) (Amendment) Regulations 2014.

### **M3. Part 7: Grievance At Work: Arbitration, Courts, Employment Tribunals, Jurisdiction and Operation**

- Statutory Instruments 2014 No. 611 - Employment Tribunals - The Employment Tribunals (Constitution And Rules Of Procedure) (Amendment) (No. 2) Regulations 2014;
- Statutory Instruments 2014 No. 787 - Employment Tribunals - The Employment Tribunals (Constitution And Rules Of Procedure) (Amendment) (No. 3) Regulations 2014;
- Statutory Instruments 2014 No. 254 - Employment Tribunals - The Employment Tribunals (Early Conciliation: Exemptions and Rules Of Procedure) Regulations 2014;
- Statutory Instruments 2014 No. 271 - Employment Tribunals - The Employment Tribunals (Constitution And Rules Of Procedure) (Amendment) Regulations 2014;
- Statutory Instruments 2014 No. 847 - Employment Tribunals -The Employment Tribunals (Early Conciliation: Exemptions and Rules Of Procedure) (Amendment) Regulations 2014;

- Statutory Instruments 2014 No. 431 - Terms and Conditions Of Employment - The Employment Tribunals Act 1996 (Application Of Conciliation Provisions) Order 2014;
- Statutory Instruments 2014 No. 386 - Terms And Conditions Of Employment - The Enterprise And Regulatory Reform Act 2013 (Consequential Amendments) (Employment) Order 2014;
- Statutory Instruments 2014 No. 382 - Terms And Conditions Of Employment - The Employment Rights (Increase Of Limits) Order 2014;
- The ACAS (Flexible Working) Arbitration Scheme (England and Wales) Order 2003;
- The ACAS (Flexible Working) Arbitration Scheme (Great Britain) Order 2004.

### **M3. Part 8: Other Pertinent Employment Related Issues**

- The Psychological Contract and Its Legal Bases
- Genuine Occupational Qualification (GOQ);
- Employees, Workers, and Contractors: Their Distinction and Legal Implications;
- Avoiding Accusations of Discrimination in Employment;
- Holiday Entitlement;
- Job Design and the Equality and Other Regulations:
  - Mechanistic Job Design;
  - Biological Job Design;
  - Perceptual Job Design;
  - Motivational Job Design.
- Legal Issues in Recruitment and Selection: Avoiding Discrimination;
- Statutory Information Requirement and Timescale for New Employees;
- Frustration of Contract: An Illustrative Guide;
- Sick Pay Entitlement or Statutory Sick Pay?;
- Employees as Intellectual Capital;
- Exploiting the Organisation's Intellectual Property;
- Protecting the Organisation's Intellectual Property;
- Employee vs. Employer in Ownership of Intellectual Property Rights;
- Patent and Intellectual Property Rights;
- Research and Development and Intellectual Property Rights;
- Research and Development and the Patent Act;



- 'Reverse Engineering' and Intellectual Property Rights;
- Instant Dismissal or Summary Dismissal?;
- Employment of 'Workers', Subject to Immigration Control;
- Statutory Instruments 2014 No. 1262 - Immigration - The Immigration (Employment of Adults Subject To Immigration Control) (Maximum Penalty) (Amendment) Order 2014.

## Module 4: Intellectual Property Law

### M4. Part 1: Copyright and Related Rights

- Background and Basic Principles;
- Subsistence of Copyright;
- Authorship and Ownership of Copyright;
- Authors' Rights;
- Rights, Infringement and remedies;
- Defences to Copyright Infringement and the Permitted Acts;
- Copyright, Computer Software and Information Technology;
- Rights in Performances.

### M4. Part 2: Breach of Confidence and Patent Law

- The Law of Breach of Confidence;
- Patent Law:
  - Basic Principles;
  - Practical Aspects.
- Requirements for Patentability;
- Ownership;
- Dealing with Patents;
- Safety and Security;
- Crown use;
- Patents:

- Infringement;
- Remedies;
- Criminal Offences;
- Defences;
- Groundless Threats;
- Revocation.

#### **M4. Part 3: Design Law, Business Goodwill and Reputation**

- Community Design and the UK Registered Design;
- The UK Unregistered Design Right;
- Trade Marks;
- The UK Trade Mark;
- Community Trade Mark and The Madrid System;
- Passing Off and Malicious Falsehood.

#### **M4. Part 4: Other Issues**

- Remedies for Infringement of Intellectual Property Rights;
- European and International Perspectives on Intellectual Property Rights (IPR);
- Freedom of Movement of Goods and Services and EU Competition Law;
- Intellectual Property Rights (IPR) and Conflict of Laws.

### **Module 5: Criminal Law and Tort Law**

#### **M5. Part 1: Foundations of Criminal Law**

- The Basics of Criminal Law;
- Limitations on The Criminal Law;
- The Elements of Criminal Liability.

## **M5. Part 2: Defences to Criminal Liability**

- Justification Defences;
- Excuse Defences.

## **M5. Part 3: Multiple Offenders and Inchoate Crimes**

- Complicity and Vicarious Liability;
- Inchoate Crimes.

## **M5. Part 4: Crimes against Persons**

- Homicide;
- Assaultive Offenses.

## **M5. Part 5: Crimes against Property**

- Property Damage and Invasion;
- Theft and Analogous Offenses.

## **M5. Part 6: Other Crimes**

- Public Order, Morality, and Vice Crimes;
- Terrorism and Offenses against the State.

## **M5. Part 7: Tort Law**

- Negligence – Duty of Care;
- Negligence – Breach of Duty;
- Negligence – Causation and Remoteness of Damage;
- Vicarious Liability;
- Employers' Liability;

- Occupiers' Liability;
- Nuisance;
- *Rylands vs. Fletcher*;
- Trespass to Land;
- Trespass to The Person;
- Liability For Defective Products;
- Defamation and Privacy;
- Defences;
- Remedies.

## Postgraduate Diploma, Postgraduate Certificate, and Diploma – Postgraduate - Short Course Regulation

### Postgraduate Certificate, Postgraduate Diploma, and Diploma – Postgraduate: Their Distinction, Credit Value and Award Title


Postgraduate Short Courses of a minimum of five days' duration, are referred to as Diploma – Postgraduate. This means that they are postgraduate credits, towards a Postgraduate Certificate and Postgraduate Diploma. Postgraduate Certificate and Postgraduate Diploma represent Programmes of Study, leading to Awards bearing their title prefixes. While we, refer to our short studies, of 5 days to five weeks, as 'Courses', those with duration of 6 weeks and more are labelled 'Programmes'. Nevertheless, in line with popular usage, we often refer to all study durations as 'Courses'. Another mark of distinction, in this regard, is that participants in a short course are referred to as 'Delegates', as opposed to the term 'Students', which is confined to those studying a Postgraduate Programme.

Courses are of varying Credit-Values; some being Single-Credit, Double-Credit, Triple-Credit, Quad-Credit, 5-Credit, etc. These short courses accumulate to Postgraduate Certificate, with a total of 180 Credit-Hours (= 6 X 5-Day Courses or 3 X 10-Day Courses), or Postgraduate Diploma, with a total of 360 Credit-Hours (= 12 X 5-Day Courses or 6 X 10-Day Courses).

**HIRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.



Delegates studying courses of 5-7 days' duration, equivalent to 30-42 Credit-Hours (Direct Lecturer Contact), will, on successful assessment, receive the Diploma – Postgraduate Award. This represents a single credit at Postgraduate Level. While 6-day and 7-day courses also lead to a Diploma – Postgraduate, they accumulate 36 and 42 Credit Hours, respectively.

### **Postgraduate Certificate, Postgraduate Diploma, and Diploma – Postgraduate Assessment Requirement**

Because of the intensive nature of our courses and programmes, assessment will largely be in-course, adopting differing formats. These assessment formats include, but not limited to, in-class tests, assignments, end of course examinations. Based on these assessments, successful candidates will receive the Diploma – Postgraduate, Postgraduate Certificate, or Postgraduate Diploma, as appropriate.

In the case of Diploma – Postgraduate, a minimum of 70% overall pass is expected. In order to receive the Awards of Postgraduate Certificate and Postgraduate Diploma, candidates must have accumulated at least the required minimum 'Credit-Hours', with a pass (of 70% and above) in at least 70% of the courses taken.

Delegates and students who fail to achieve the requirement for Postgraduate Certificate, Postgraduate Diploma, or Diploma - Postgraduate - will be given support for 2 re-submissions for each course. Those delegates who fail to achieve the assessment requirement for the Postgraduate Diploma or Diploma - Postgraduate - on 2 resubmissions, or those who elect not to receive them, will be awarded the Certificate of Attendance and Participation.

### **Diploma – Postgraduate, Postgraduate Certificate, and Postgraduate Diploma Application Requirements**

Applicants for Diploma – Postgraduate – Postgraduate Certificate, and Postgraduate Diploma are required to submit the following documents:

- Completed Postgraduate Application Form, including a passport sized picture affixed to the form;

- A copy of Issue and Photo (bio data) page of the applicant's current valid passport or copy of his or her Photo-embedded National Identity Card;
- Copies of credentials mentioned in the application form.

### Admission and Enrolment Procedure

- On receipt of all the above documents we will assess applicants' suitability for the Course or Programme for which they have applied;
- If they are accepted on their chosen Course or Programme, they will be notified accordingly and sent Admission Letters and Invoices;
- One week after the receipt of an applicant's payment or official payment notification, the relevant Course or Programme Tutor will contact him or her, by e-mail or telephone, welcoming him or her to HRODC Postgraduate Training Institute;
- Those intending to study in a foreign country, and require a Visa, will be sent the necessary immigration documentation, to support their application;
- Applicants will be notified of the dates, location and venue of enrolment and orientation, where appropriate.

### Modes of Study and Duration of Postgraduate Certificate and Postgraduate Diploma Programmes

There are two delivery formats for Postgraduate Certificate and Postgraduate Diploma Programmes, as follows:

1. Intensive Full-time (Classroom-Based) Mode, lasting 3 months for Postgraduate Diploma, and 6 weeks for Postgraduate Certificate. These durations are based on six hours' lecturer-contact per day, five days (30 hours) per week, for Postgraduate Diploma.
2. Video-Enhanced On-Line Mode. This interactive online mode lasts twenty (20) weeks, for Postgraduate Diploma, and ten (10) weeks for Postgraduate Certificate. Our calculation is based on three hours per day, six days per week.

Whichever study mode is selected, the aggregate of 360 Credit Hours must be achieved.

## Introducing Our Video-Enhanced Online Study Mode

In a move away from the traditional online courses and embracing recent developments in technology-mediated distance education, HRODC Postgraduate Training Institute has introduced a Video-Enhanced Online delivery. This Online mode of delivery is revolutionary and, at the time of writing, unique to HRODC Postgraduate Training Institute.

You are taught as individuals, on a one-to-one or one-to-small-group basis. You see the tutor face to-face, for the duration of your course. You will interact with the tutor, ask and address questions; sit examinations in the presence of the tutor. It is as real as any face-to-face lecture and seminar can be. Choose from a wide range of Diploma – Postgraduate Courses and an increasing number of Specialist Postgraduate Certificate and Postgraduate Diploma Programmes. You might also accumulate Postgraduate Short Courses, via this mode of study, over a 6-year period, towards a Postgraduate Certificate or Postgraduate Diploma.

## Key Features of Our Online Study: Video-Enhanced Online Mode

- The tutor meets the group and presents the course, via Video, in a similar way to its classroom-based counterpart.
- All participants are able to see, and interact with, each other, and with the tutor;
- They watch and discuss the various video cases and demonstrations that form an integral part of our delivery methodology.
- Their assessment is structured in the same way as it is done in a classroom setting;
- The Video-Enhanced Online mode of training usually starts on the 1<sup>st</sup> of each month, with the cut-off date being the 20<sup>th</sup> of each month, for inclusion the following month;
- Its duration is twice as long as its classroom-based counterpart. For example, a 5-day (30 Credit Hours) classroom-based course will last 10 days, in Video-Enhanced Online mode. This calculation is based on 3 hours tuition per day, adhering to the Institute's required 30 Credit-Hours;
- The cost of the Video-Enhanced Online mode is 67% of similar classroom-based courses;

- For example, a 5-day classroom-based course, which costs Five Thousand Pounds, is only Three Thousand Three Hundred and Fifty Pounds (£3,350.00) in Video-Enhanced Online Mode.

## **10-Week Video-Enhanced Online Postgraduate Certificate and 20-Week Video-Enhanced Online Postgraduate Diploma**

You might study an Online Postgraduate Certificate or Online Postgraduate Diploma, in 10 and 20 weeks, respectively, in the comfort of your office or homes, through HRODC Postgraduate Training Institute's Video-Enhanced Online Delivery. We will deliver the 180 Credit-Hours and 360 Credit-Hours, in line with our regulation, through 'Direct-Lecturer-Contact', within the stipulated timeframe. We aim to fit the tuition around your work, family commitment and leisure, thereby enhancing your maintenance of an effective 'work-study-life-style balance', at times convenient to you and your appointed tutor.

## **Cumulative Postgraduate Certificate and Postgraduate Diploma Courses**

All short courses can accumulate to the required number of Credit-Hours, for the Postgraduate Certificate and Postgraduate Diploma, over a six-year period from first registration and applies to both general and specialist groupings. In this regard, it is important to note that short courses vary in length, the minimum being 5 days (Diploma – Postgraduate) – equivalent to 30 Credit Hours, representing one credit, as is tabulated below.


On this basis, the definitive calculation on the Award requirement is based on the number of hours studied (aggregate credit-value), rather than merely the number of credits achieved. This approach is particularly useful when a student or delegate studies a mixture of courses of different credit-values.

For those delegates choosing the accumulative route, it is advisable that at least one or two credits be attempted each year. This will ensure that the required 180 Credit-Hours and 360 Credit-Hours, for the Postgraduate Certificate and Postgraduate Diploma, respectively, are

**HRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.





achieved, within the designated period. These Credit-Values, awards and their accumulation are exemplified below.

<b>Examples of Postgraduate Course Credits: Their Value, Award Prefix &amp; Suffix – Based on 5-Day Multiples</b>		
<b>Credit Value</b>	<b>Credit Hours</b>	<b>Award Title Prefix (&amp; Suffix)</b>
<b>Single-Credit</b>	<b>30-54</b>	<b>Diploma - Postgraduate</b>
<b>Double-Credit</b>	<b>60-84</b>	<b>Diploma – Postgraduate (Double-Credit)</b>
<b>Triple-Credit</b>	<b>90-114</b>	<b>Diploma – Postgraduate (Triple-Credit)</b>
<b>Quad-Credit</b>	<b>120-144</b>	<b>Diploma – Postgraduate (Quad-Credit)</b>
<b>5-Credit</b>	<b>150-174</b>	<b>Diploma – Postgraduate (5-Credit)</b>
<b>6-Credit</b>	<b>180-204</b>	<b>Postgraduate Certificate</b>
<b>7-Credit</b>	<b>210-234</b>	<b>Postgraduate Certificate (+ 1 Credit)</b>
<b>8-Credit</b>	<b>240-264</b>	<b>Postgraduate Certificate (+2 Credits)</b>
<b>9-Credit</b>	<b>270-294</b>	<b>Postgraduate Certificate (+3 Credits)</b>
<b>10-Credit</b>	<b>300-324</b>	<b>Postgraduate Certificate (+ 4 Credits)</b>
<b>11-Credit</b>	<b>330-354</b>	<b>Postgraduate Certificate (+5 Credits)</b>
<b>12-Credit</b>	<b>360</b>	<b>Postgraduate Diploma</b>
<b>360 Credit-Hours = Postgraduate Diploma</b>		
<b>12 X 5-Day Courses = 360 Credit-Hours = Postgraduate Diploma</b>		
<b>10 X 6-Day Courses = 360 Credit-Hours = Postgraduate Diploma</b>		


### **Exemplification of Accumulated Postgraduate Certificate and Postgraduate Diploma Award Titles**

All Specialist Postgraduate Certificate and Postgraduate Diploma Programmes have their predetermined Award Titles. Where delegates do not follow a Specialism, for accumulation to a Postgraduate Diploma, they will normally be Awarded a General Award, without any Specialist Award Title. However, a Specialist Award will be given, where a delegate studies

**HIRODC Postgraduate Training Institute**  
 HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.




at least seventy percent (70%) of his or her courses in a specialist grouping. These are exemplified below:

1. **Postgraduate Diploma in Accounting and Finance;**
2. **Postgraduate Certificate in Accounting and Finance;**
3. **Postgraduate Certificate in Aviation Management;**
4. **Postgraduate Diploma in Aviation Management;**
5. **Postgraduate Certificate in Industrial Health and Safety Management, Incorporating Oil and Gas Safety;**
6. **Postgraduate Diploma in Industrial Health and Safety Management, Incorporating Oil and Gas Safety;**
7. **Postgraduate Certificate in Business Communication;**
8. **Postgraduate Diploma in Business Communication;**
9. **Postgraduate Certificate in Corporate Governance;**
10. **Postgraduate Diploma in Corporate Governance;**
11. **Postgraduate Certificate in Costing and Budgeting;**
12. **Postgraduate Diploma in Costing and Budgeting;**
13. **Postgraduate Certificate in Client or Customer Relations;**
14. **Postgraduate Diploma in Client or Customer Relations;**
15. **Postgraduate Certificate in Engineering and Technical Skills;**
16. **Postgraduate Diploma in Engineering and Technical Skills;**
17. **Postgraduate Certificate in Events Management;**
18. **Postgraduate Diploma in Events Management;**
19. **Postgraduate Certificate in Health and Safety Management;**
20. **Postgraduate Diploma in Health and Safety Management;**
21. **Postgraduate Certificate in Health Care Management;**
22. **Postgraduate Diploma in Health Care Management;**
23. **Postgraduate Certificate in Human Resource Development;**
24. **Postgraduate Diploma in Human Resource Development;**
25. **Postgraduate Certificate in Human Resource Management;**
26. **Postgraduate Diploma in Human Resource Management;**

**HRDTC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc. Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.; M. RG. C.




- 27. Postgraduate Certificate in Information and Communications Technology (ICT);**
- 28. Postgraduate Diploma in Information and Communications Technology (ICT);**
- 29. Postgraduate Certificate in Leadership Skills;**
- 30. Postgraduate Diploma in Leadership Skills;**
- 31. Postgraduate Certificate in Law – International and National;**
- 32. Postgraduate Diploma in Law – International and National;**
- 33. Postgraduate Certificate in Logistics and Supply Chain Management;**
- 34. Postgraduate Diploma in Logistics and Supply Chain Management;**
- 35. Postgraduate Certificate in Management Skills;**
- 36. Postgraduate Diploma in Management Skills;**
- 37. Postgraduate Certificate in Maritime Studies;**
- 38. Postgraduate Diploma in Maritime Studies;**
- 39. Postgraduate Certificate in Oil and Gas Operation;**
- 40. Postgraduate Diploma in Oil and Gas Operation;**
- 41. Postgraduate Certificate in Oil and Gas Accounting;**
- 42. Postgraduate Diploma in Oil and Gas Accounting;**
- 43. Postgraduate Certificate in Politics and Economic Development;**
- 44. Postgraduate Diploma in Politics and Economic Development;**
- 45. Postgraduate Certificate in Procurement Management;**
- 46. Postgraduate Diploma in Procurement Management;**
- 47. Postgraduate Certificate in Project Management;**
- 48. Postgraduate Diploma in Project Management;**
- 49. Postgraduate Certificate in Public Administration;**
- 50. Postgraduate Diploma in Public Administration;**
- 51. Postgraduate Certificate in Quality Management;**
- 52. Postgraduate Diploma in Quality Management;**
- 53. Postgraduate Certificate in Real Estate Management;**
- 54. Postgraduate Diploma in Real Estate Management;**

**HRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK

**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc.  
Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.;  
M. RG. C.



- 55. Postgraduate Certificate in Research Methods;**
- 56. Postgraduate Diploma in Research Methods;**
- 57. Postgraduate Certificate in Risk Management;**
- 58. Postgraduate Diploma in Risk Management;**
- 59. Postgraduate Certificate in Sales and Marketing;**
- 60. Postgraduate Diploma in Sales and Marketing;**
- 61. Postgraduate Certificate in Travel, Tourism and International Relations;**
- 62. Postgraduate Diploma in Travel, Tourism and International Relations.**

The actual courses studied will be detailed in a student or delegate's Transcript.

### **Service Contract, incorporating Terms and Conditions**

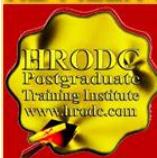
[Click, or copy and paste the URL, below, into your Web Browser, to view our Service Contract, incorporating Terms and Conditions.](https://www.hrodc.com/Service_Contract_Terms_and_Conditions_Service_Details_Delivery_Point_Period_Cancellations_Extinuating_Circumstances_Payment_Protocol_Location.htm)

[https://www.hrodc.com/Service\\_Contract\\_Terms\\_and\\_Conditions\\_Service\\_Details\\_Delivery\\_Point\\_Period\\_Cancellations\\_Extinuating\\_Circumstances\\_Payment\\_Protocol\\_Location.htm](https://www.hrodc.com/Service_Contract_Terms_and_Conditions_Service_Details_Delivery_Point_Period_Cancellations_Extinuating_Circumstances_Payment_Protocol_Location.htm)

The submission of our application form or otherwise registration by of the submission of a course booking form or e-mail booking request is an attestation of the candidate's subscription to our Policy Terms and Conditions, which are legally binding.

**Prof. Dr. Ronald B. Crawford**  
**Director**  
**HRODC Postgraduate Training Institute**

**HRODC Postgraduate Training Institute**  
HQ : 122A Bhylls Lane, Castlecroft, Wolverhampton, West Midlands WV3 8DZ, UK



**Prof. Dr. Ronald B. Crawford - Director**

PhD (Uni London); M. Ed. M (Bristol); PGCIS (UWL); Adv. Dip. Sc. Ed (Bristol); Dip. Doc.  
Res. (Uni Wlv); F.I.M.S.; HR. S. (I.M.S.); Exec. M. AOM; M. AAM; M.I.S.G.S.; M.S.C.O.S.;  
M. RG. C.