

HRODC Postgraduate Training Institute,
A Postgraduate-Only Institution,
Verified by, & Registered with,
UK's Department for Education



#269

Anti-Dumping, Anti-Subsidy and Trade in Services: Investigation, Determination, Countervailing Measures, Sunset Review, Suspension and National Security, Postgraduate Short Course.

Leading To:

**Diploma – Postgraduate – in
Anti-Dumping, Anti-Subsidy and
Trade in Services, Double-Credit,
60 Credit-Hours**

**Accumulating to a Postgraduate Certificate,
with 120 additional Credit-Hours, and a**

**Postgraduate Diploma, with 300
additional Credit-Hours.**



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Prof. Dr. R. B. Crawford - Director

PhD (UCL – Uni London); MEd M. (Uni Bath); PGC IS (Uni West London);
Adv Dip Sc Ed (Uni Bristol); PG Dip Doctoral Research Supervision
(Uni Wolverhampton); F.I.M.S.; HR Specialist (I.M.S.);
Executive M. AOM; M. AAM; M. ISGS; M. SCOS; M. RG.

Programme or Course Coordinator:



Prof. Dr. R. B. Crawford, is the Director of
HRODC Postgraduate Training Institute.

He has the following Qualifications and Affiliations:

- Doctor of Philosophy {(PhD) {University College London (UCL) - University of London}};
- MEd Management (University of Bath);
- Postgraduate (Advanced) Diploma Science Teacher Ed. (University of Bristol);
- Postgraduate Certificate in Information Systems (University of West London, formerly Thames Valley University);
- Diploma in Doctoral Research Supervision, (University of Wolverhampton);
- Teaching Certificate;
- Fellow of the Institute of Management Specialists;
- Human Resources Specialist, of the Institute of Management Specialists;
- Member of the Asian Academy of Management (MAAM);
- Member of the International Society of Gesture Studies (MISGS);
- Member of the Standing Council for Organisational Symbolism (MSCOS);



HRODC Postgraduate Training Institute, A Postgraduate-Only Institution
HQ: 122A Bhylls Lane, Wolverhampton, WV3 8DZ, West Midlands, UK
Primary Website = <https://www.hrodc.com>
Prof. Dr. R. B. Crawford, Director.

- Member of ResearchGate;
- Executive Member of Academy of Management (AOM). There, his contribution incorporates the judging of competitions, review of journal articles, and guiding the development of conference papers. He also contributes to the Disciplines of:
 - Human Resources;
 - Organization and Management Theory;
 - Organization Development and Change;
 - Research Methods;
 - Conflict Management;
 - Organizational Behavior;
 - Management Consulting;
 - Gender & Diversity in Organizations; and
 - Critical Management Studies.

Professor Dr. Crawford has been an Academic in the following UK Universities:

- University of London (Royal Holloway), as Research Tutor;
- University of Greenwich (Business School), as Senior Lecturer (Associate Professor), in Organisational Behaviour and Human Resource Management;
- University of Wolverhampton, (Wolverhampton Business School), as Senior Lecturer (Associate Professor), in Organisational Behaviour and Human Resource Management;
- London Southbank University (Business School), as Lecturer and Unit Leader.

His responsibilities in these roles included:

- Doctoral Research Supervisor;
- Admissions Tutor;
- Postgraduate and Undergraduate Dissertation Supervisor;
- Programme Leader;
- Personal Tutor.

For Whom This Course is Designed

This Course is Designed For:

- Anti-dumping officials;
- Audit Commission Members;
- Commercial Farmers;
- Contract Managers;

- Corporate Executives;
- Department of Commercial Officials;
- Economists;
- Exporters generally;
- General Trade Officials;
- Importers who which to challenge dumping charges levied against them;
- Importers, generally;
- Industrial Advisors;
- Industrialists;
- International Trade Organisations;
- Management Accountants;
- Managers;
- Manufacturers who are desirous of filing dumping claims against exporters;
- Members of governments whose responsibility it is to investigate and report on suspected dumping activities;
- National Development Bank Officials;
- National Trade Organisations;
- Officials of Rural Development Agencies;
- Policymakers responsible for drafting national anti-dumping legislation;
- Presidents and Vice-Presidents of Industries;
- Senior Officers of Department of Trade;
- Trade Ministers and Undersecretaries;
- Vice-Presidents of manufacturing companies;
- All others desirous of gaining expertise in legal issues relating to dumping, anti-dumping, subsidies, countervailing actions, antidumping investigation and reporting, sunset review, anti-dumping case management.

Classroom-Based Duration and Cost:	
Classroom-Based Duration:	10 Days
Classroom-Based Cost:	£10,000.00 Per Delegate
Group Cost:	Varies With Group Size
Group Residential Cost:	Up To 86% Discount, Based on Numbers.
Online Synchronous (Video-Enhanced) Duration and Cost	
Online Duration:	20 Days @ 3 Hours Per Day
Online Cost:	£6,700.00 Per Delegate

Classroom-Based Course and Programme Cost includes:

- Free Continuous snacks throughout the Event Days;
- Free Hot Lunch on Event Days;
- Free City Tour;
- Free Stationery;
- Free On-site Internet Access;
- Postgraduate Diploma/ Diploma – Postgraduate –or
- Certificate of Attendance and Participation – if unsuccessful on resit.

Students and Delegates will be given a Selection of our Complimentary Products, which include:

- Our Branded Leather Conference Folder;
- Our Branded Leather Conference Ring Binder/ Writing Pad;
- Our Branded Key Ring/ Chain;
- Our Branded Leather Conference (Computer – Phone) Bag – Black or Brown;
- Our Branded 8-16 GB USB Flash Memory Drive, with Course Material;
- Our Branded Metal Pen;
- Our Branded Polo Shirt.;
- Our Branded Carrier Bag.

Daily Schedule: 9:30 to 4:30 pm.

Scheduled Delivery Locations:

- Central London, UK;
- Dubai, UAE;
- Kuala Lumpur, Malaysia;
- Amsterdam, The Netherlands;
- Brussels, Belgium;
- Paris, France; and
- Durban, South Africa;

Delivery in other International Locations, on request.

Anti-Dumping, Anti-Subsidy and Trade in Services: Investigation, Determination, Countervailing Measures, Sunset Review, Suspension and National Security Course,

Leading to Diploma Postgraduate - in Anti-Dumping, Anti-Subsidy and Trade in Services, Double-Credit, and 60 Credit-Hours, Accumulating to A Postgraduate Certificate, with 120 Additional Credit-Hours, a Postgraduate Diploma, with -300 Additional Credit-Hours

Course Objectives

By the conclusion of the specified learning and development activities, delegates will be able to:

- Determine the importance of international trade in the global economy;
- Specify the role of international trade in economic development, sustainability and growth;
- Establish the link between openness and productivity;
- Demonstrate a heightened understanding of the provisions of The World Trade Agreement (WTA) 1994;
- Determine the scope, functions and structure
- of the WTO;
- Ascertain the relationship of WTO with other organisations;
- Demonstrate an improved skill in conducting the decision-making process;
- Acquire an update of the latest amendments of the WTO;



- Describe the rules on accession;
- Discuss the non-application of multilateral trade agreements between particular members;
- Obtain a keen understanding of the rules on acceptance, entry into force and deposit;
- Cite the rules applicable to Withdrawal of membership in WTO and other miscellaneous provisions;
- Recount the establishment of the Uruguay Round Protocol GATT 1994;
- Demonstrate a heightened understanding of the General Agreement on Tariffs and Trade (GATT) and its relationship to the environmental policy;
- Determine the provisions of WTO on:
 - Agriculture;
 - Sanitary and Photo sanitary Measures;
 - Textiles and Clothing;
 - Technical Barriers to Trade;
 - Trade-Related Investment;
 - Pre-shipment Inspection;
 - Rules of Origin;
 - Import Licensing Procedures;
 - Subsidies and Countervailing Measures;
 - Government Procurement.
- Enumerate the effects of dumping on the economy of host countries and name the effects of dumping on the economy of domestic and of transshipment countries;
- Analyse cases in selected countries including Europe and the World Trade Directorate;
- Acquire a heightened knowledge of The UK trade and investment white paper;
- Demonstrate an understanding of The UK's response to the EU Commission's concern on anti-subsidy;
- Identify The aim of the General Agreement on Trade in Services (GATS);
- Establish the interrelated nature of General Agreement on Trade in Services (GATS) and WTO;
- Identify the role of General Agreement on Trade in Services (GATS) as viewed by the European Commission;

- Enumerate the main points of critique of General Agreement on Trade in Services (GATS);
- Determine whether the developing countries are marginalized by General Agreement on Trade in Services (GATS);
- Establish the link between General Agreement on Trade in Services (GATS) and National Security;
- Devise an effective remedy, within the WTO guidelines, based on the premise that injury has occurred within a specified industry;
- Effectively record data relevant to the countervailing measures that might be evidenced in the case for a Sunset Review;
- Establish the WTO requirement for suspension of the countervailing measures;
- Determine the situations under which a Sunset Review is permitted under the ADA;
- Devise a communication mechanism that will effectively inform Industrialists and other relevant parties, the aspects of the ADA and their role in the suspension of the countervailing measures and the establishment of a sunset review;
- Use case examples to build a scenario within which to conduct a sunset review;
- Use data from a sunset review to determine whether there are grounds for the continuance or suspension of the countervailing measures;
- Look beyond the sunset review and countervailing measure suspension to the formulation of government policy and strategy that will discourage dumping, within the ADA.

Course Contents, Concepts, and Issues

Part 1 – Trade and The Global Economy

- The Role of International Trade in Economic Development, Sustainability and Growth;
- Openness and Productivity;
- The World Trade Agreement (WTA) 1994;
- The Establishment of the World Trade Organization (WTO);



- Agreement Establishing the World Trade Organization;
- Article I - Establishment of the Organization;
- Article II - Scope of the World Trade Organisation (WTO);
- Article III - Functions of the World Trade Organisation (WTO);
- Article IV - Structure of the World Trade Organisation (WTO);
- Article V - Relations with Other Organizations;
- Article VI - The Secretariat;
- Article VII - Budget and Contributions;
- Article VIII - Status of the World Trade Organisation (WTO);
- Article IX - Decision-Making;
- Article X – Amendments;
- Article XI - Original Membership;
- Article XII – Accession;
- Article XIII - Non-Application of Multilateral Trade Agreements between Particular Members;
- Article XIV - Acceptance, Entry into Force and Deposit;
- Article XV – Withdrawal;
- Article XVI - Miscellaneous Provisions;
- The Uruguay Round Protocol GATT 1994;
- Understanding the General Agreement on Tariffs and Trade (GATT);
- GATT's Relationship to Environmental Policy;
- World Trade Organisation (WTO) Agreement on Agriculture;
- World Trade Organisation (WTO) Agreement On Sanitary and Photo Sanitary Measures;
- World Trade Organisation (WTO) Agreement on Textiles and Clothing;
- World Trade Organisation (WTO) Agreement on Technical Barriers to Trade;
- World Trade Organisation (WTO) Agreement on Trade-Related Investment;
- World Trade Organisation (WTO) Agreement on Pre-Shipment Inspection;
- World Trade Organisation (WTO) Agreement on Rules of Origin;
- World Trade Organisation (WTO) Agreement on Import Licensing Procedures;
- World Trade Organisation (WTO) Agreement on Subsidies and Countervailing Measures;
- World Trade Organisation (WTO) Agreement on Government Procurement.

Part 2 – Dumping Determination and Anti-Dumping Duty

- Defining “Dumping”;
- Determination for Calculation of Normal Value:
 - Domestic Price:
 - ✚ Like Product;
 - ✚ Sales in the ordinary Course of Trade;
 - ✚ Insufficient Volume of Sales;
 - Third Country Exports;
 - Constructed Normal Value.
- Criterion for Imposing Anti-Dumping Measures;
- Calculation of Dumping Margin;
- Material Injury;
- Factors to be Considered in Making Determinations of Material Injury;
- Causal Link between the Material Injury and the Dumped Import;
- Investigation to Determine Imposition of Anti-Dumping Measure;
- Circumstances when Investigation will be Terminated;
- Imposition and Collection of Anti-Dumping Duties.

Part 3 – Anti-Dumping Case: India vs. Mexico for the Importation of Acrylic Fibre

- Subject;
- Product Involve and Scope of Investigation;
- The Parties;
- Standing;
- India’s Claim:
 - Like Goods;
 - Dumping and Dumping Margin;
 - Injury and Causal Link.
- Final Findings of the Ministry of Commerce of New Delhi:
 - Product under Consideration;
 - Like Articles;
 - Dumping;

- Injury and Causal Link.
- Final Findings;
- Amount of Imposable Anti-Dumping Duty.

Part 4 – Actionable Forms of Dumping and Its Effect

- Actionable Forms of Dumping:
 - Predatory Dumping;
 - Cyclical Dumping;
 - Market Expansion Dumping;
 - State-Trading Dumping;
 - Strategic Dumping.
- Effects of Dumping on Original and Transshipment Countries and Domestic Countries;
- The Patriotism Instance: The British Flag Scenario;
- Europe and the World Trade Directorate;
- European Commission's Investigation of Allegations of Injury to The EU Steel Industry, Caused by Subsidised Imports from India and Korea;
- Analysis the EU Findings:
 - Were Other Imports to Blame?
 - Does the Domestic Industry Suffer From Over Capacity?
- The UK Trade and Investment White Paper, 'Making Globalisation a Force for Good';
- Analytical Support for the Trade and Investment White Paper;
- The UK's Response to the EU Commission's Concern on the Anti-Subsidy.

Part 5 – Subsidy: (Countervailing) Determination and Countervailing Duties

- Defining Subsidy, in the SCM Agreement;
- Subsidy as Direct Transfer of Funds and Fiscal Benefits;
- Subsidy as Goods, Services, or Price Support;



- Why are Certain Subsidies Unfair?
- Specific or Non-Specific Subsidies;
- Subsidies for Industrial Research and Pre-Competitive Development Activities;
- Pure Research, Industrial Research, and Pre-Competitive Research Activities, as specified in the SCM Agreement;
- Subsidies for Industrial Research and Pre-Competitive Development Activities;
- Subsidies for Disadvantaged Regions;
- Subsidies for Environmental Adaptation;
- Non-Actionable Subsidies;
- Subsidy Notification and Annual Update;
- Prohibited Subsidies;
- Remedies for Prohibited Subsidies;
- Adverse Effects of Subsidies;
- Contextualising Serious Prejudice;
- Remedies for Actionable Subsidies, Having Adverse Effect or Causing Serious Prejudice.

Countervailing Measures for Harmful Subsidies

- Application and Initiation of a Countervailing Investigation;
- Consultations in a Countervailing Investigation;
- The Evidence Stage in a Countervailing Investigation;
- Simultaneous Invocation of Parts II (Article 4) III (Article 7) and V (Article 10);
- Subsidy Calculation: Benefit to Recipient.

Part 6 – Concessions for Developing and LDC Countries & Countervailing Measures

Special and Differential Treatment for Developing Countries, and Least Developed Countries (LDC)

- Exoneration from the Ascription of Prohibited Status;
- Subsidy Phase-out on Export-Competitiveness of Developing Countries;
- Developing Countries and Prohibited and Actionable Subsidies;
- Determination of Injury in a Countervailing Measures Investigation;
- Definition of a Domestic Industry, for the Purpose of Countervailing Measures;
- Imposition of Provisional Countervailing Measures.

Undertakings, Provisional, Definitive and Retroactive Countervailing Measures

- Undertakings, and Provisional and Definitive Countervailing Measures;
- Retroactive Imposition of Countervailing Measures;
- Imposing and Collecting Countervailing Duties.

Part 7 – General Agreement on Trade in Services (GATS)

- The Inception and Development of the General Agreement on Trade in Services (GATS);
- The Council for Trade in Services or Services Council;
- How Does General Agreement on Trade in Services (GATS) Work?
- Defining a Service, Under General Agreement on Trade in Services (GATS);
- Which Services Do General Agreement on Trade in Services (GATS) Incorporate?
- General Agreement on Trade in Services (GATS) Service Modalities;
- World Trade Organisation (WTO) Participation in General Agreement on Trade in Services (GATS), Generally;
- World Trade Organisation (WTO) Commitment to Health and Social Services;



- General Agreement on Trade in Services (GATS) Trade Policy Review of Subsidies in Services;
- The Work of Services Council on Least-Developed Countries (LDCs) and E-Commerce;
- General Agreement on Trade in Services (GATS) for Least Developed Countries (LDCs);
- General Agreement on Trade in Services (GATS) and the E-Commerce Work Programme;
- The Working Party on GATS Rules (WPGR);
- General Agreement on Trade in Services (GATS) Emergency Safeguard Measures;
- Government Procurement in Services;
- General Agreement on Trade in Services (GATS) and National Security.

Part 8 – The Sunset Review

- The Institution of Anti-Dumping Measures;

Standard for Anti-Dumping Investigation – ADA Article 5

- Research Evidence of Dumping;
- Level of Damage and Duration of Anti-Dumping Measures:
 - Provisional Anti-Dumping Duty;
 - Definitive Anti-Dumping Duty Measure.
- The Principles of Sunset Review;
- Notification of Anti-Dumping Measures.

Part 9 - An Examination of Selected Anti-Dumping Cases from:

- Argentina
- Brazil
- Chile
- China
- Colombia
- Czech Republic

- Korea
- India
- Malaysia
- Mexico
- New Zealand
- Philippines
- South Africa
- Taiwan
- Turkey

Part 10 - Some Anti-Dumping Conclusions

- The Tendency of All Countries to Take Action to Protect the Interest of Their National Economies;
- The Necessitation of the Use of Subsidies and/or External Competition That Might Result In Dumping;
- Why the Same Countries That Are Against Dumping Are Themselves Engaged In Dumping;
- Credence in the UK's Stance on Subsidy and Dumping – As Positive Factors of Globalisation;
- The World Is One Large Community, With Separate Economic 'Pockets';
- The Need for a Balance in Dumping – Antidumping Stance.




HRODC Postgraduate Training Institute.
Regulation For The Awards of:
*** Postgraduate Diploma;**
*** Postgraduate Certificate; &**
*** Diploma – Postgraduate.**

Diploma – Postgraduate – Short Courses; Postgraduate Certificate and Postgraduate Diploma Programmes

Postgraduate Short Courses are of a minimum of five days' Classroom-Based (10 days' Video-Enhanced Online) but less than 6 weeks' Classroom-Based (less than 10 weeks' Video-Enhanced Online) duration, are referred to as Diploma – Postgraduate. This means that they are postgraduate credits, towards a Postgraduate Certificate and Postgraduate Diploma. Postgraduate Certificate and Postgraduate Diploma represent Programmes of Study, leading or accumulating to Awards bearing their title prefixes. While we, refer to our short studies, detailed above, as 'Courses', those with duration of 6 weeks or 12 weeks In-Classroom (10- and 20-weeks' Video-Enhanced Online) are labelled 'Programmes'. Nevertheless, we conform to popular usage, by often referring to all study durations as 'Courses'. A mark of distinction, though, is that participants in a short course are referred to as 'Delegates', as opposed to the ascription 'Students', which is confined to those studying a Postgraduate Programme.

In line with the above notion, a Postgraduate Certificate might be earned through a 6 weeks' Intensive Classroom-Based Study, or 10 weeks' Video-Enhanced, or Face-To-Face, Online Delivery. Similarly, a Postgraduate Diploma might be studied for 12 weeks In-classroom or 20 weeks Video-Enhanced Face-To-Face. They might also be taken through a blend of both modes, providing that a minimum of 6 and 12 Credits and 180 or 360 Credit-Hours, respectively, are earned. You might Pick and Mix Courses, to create your preferred blend of Disciplines, or follow a predesigned Specialist route. They might accumulate from our Postgraduate Short Courses, or through continuous study. These Specialisms are exemplified



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by the following excerpts from the document 'Postgraduate Certificate and Postgraduate Diploma Awards'.

Postgraduate Diploma and Postgraduate Certificate Specialist Award Titles	
Programme #	Award Title (Click to Download Desired Brochure)
010	Postgraduate Diploma in Human Resource Management.
010.1	Postgraduate Certificate in Human Resource Management.
014	Postgraduate Diploma in Automotive Electrical, Electronic and Mechanical Diagnostic, Maintenance and Repair
017	Postgraduate Diploma in Real Estate Management, Incorporating Property Law.
017.1	Postgraduate Certificate in Real Estate Management, Incorporating Property Law.
020	Postgraduate Diploma in Accounting and Finance.
020.1	Postgraduate Certificate in Accounting and Finance.
028	Postgraduate Certificate in Industrial Health and Safety Management, Incorporating Oil and Gas Safety.
032	Postgraduate Diploma in Executive Management
032.1	Postgraduate Certificate in Executive Management
043	Postgraduate Diploma in Communication and Information Management.
043.1	Postgraduate Certificate in Communication and Information Management.
044	Postgraduate Diploma in Women in Management.

Postgraduate Diploma and Postgraduate Certificate Specialist Award Titles	
Programme #	Award Title (Click to Download Desired Brochure)
044.1	Postgraduate Certificate in Women in Management.
061	Postgraduate Certificate in Financial Accounting and Management Accounting.
070	Postgraduate Diploma in Human Resource Training and Development Management
070.1	Postgraduate Certificate in Human Resource Training and Development Management.
079	Postgraduate Diploma in Managing National and International Economic Competition.
085	Postgraduate Diploma in Corporate Governance and Strategic Management.
085.1	Postgraduate Certificate in Corporate Governance and Strategic Management.
086	Postgraduate Diploma in Business Administration
86.1	Postgraduate Certificate in Business Administration.
097	Postgraduate Diploma in Telecommunication Systems
097.1	Postgraduate Certificate in Telecommunication Systems
115	Postgraduate Diploma in Cost Accounting, Budgeting, Profitability Analysis, Strategy and Balanced Scorecard.
115.1	Postgraduate Certificate in Cost Accounting, Budgeting, Profitability Analysis.

Understanding Our Postgraduate Credit System

Credit-Hours and Credit-Values, in Diploma – Postgraduate - Award

Credit-Hours are the actual amount of time that a lecturer or tutor spends with his or her students or delegates, in both Classroom-based and Video-Enhanced Deliveries. Each Five-Day Classroom-Based, or a Ten-Day Video-Enhanced (3 hours per day) Course consists of 30 Credit-Hours, while a 6-Day Classroom-based (12day Video-Enhanced) course amounts to 36 Credit-Hours. Because Credit-Values are calculated in multiples of 30 Credit-Hours, 60-89 Credit-Hours have a Double-Credit (2 Credit) value, while 90 Credit-Hours earn a Triple-Credit (3 Credits).

A delegate who successfully completes a Postgraduate Short Course of 30 or more Credit-Hours, but which is less than 180 Credit-Hours (Postgraduate Certificate), is awarded a Diploma – Postgraduate. This Award is assigned Credit-Values and Credit-Hours, as are exemplified by the following:

1. Diploma – Postgraduate – in Organisational Change Management, 30 Credit-Hours;
2. Diploma - Postgraduate - in Trainer Training: Training for Trainers, Double-Credit, 60 Credit-Hours:
3. Conveyancing and Property Valuation: Property Law, Double-Credit, 72 Credit-Hours:
4. Diploma – Postgraduate – in University and Higher Education Administration, Triple-Credit, 90 Credit-Hours;
5. Diploma – Postgraduate – in Tourism and International Relations, Quad-Credit, 120 Credit-Hours.

As in the first example, above, where the Credit-Value is not noted in an Award, it must be assumed that it is a Single-Credit Value.

Postgraduate Diploma Award

A Postgraduate Diploma Award is achieved with a minimum of 360 Credit-Hours, through continuous study, or an accumulation of Credit-Hours.

Postgraduate Certificate Award

A Postgraduate Certificate might be gained with a minimum of 180 Credit-Hours, through continuous study or Credit-Hours' accumulation.

Cumulative Postgraduate Certificate, and Postgraduate Diploma Awards

All Postgraduate Short Courses accumulate to a Postgraduate Certificate and a Postgraduate Diploma, on a 'Pic and Mix' or Specialist basis. This means that we maintain academic records for each delegate, indicating the courses studied, with their Credit-Value and Credit-Hours, as are indicated above, '**Credit-Hours and Credit-Values, in Diploma – Postgraduate – Award**'. The Credit-Hours are aggregated to accumulate to at least 180 and 360 Credit-Hours, for a Postgraduate Certificate and a Postgraduate Diploma, respectively. Each Short Course Award (below a Postgraduate Certificate) indicates both its Credit-Value and Credit-Hours, excepting for Single-Credit.

Accumulated Postgraduate Certificate, and Postgraduate Diploma Awards

All Specialist Postgraduate Certificate and Postgraduate Diploma Programmes have predetermined Award Titles. Delegates who do not follow a specialism, for accumulation to a Postgraduate Certificate and Postgraduate Diploma, receive a Generalist, rather than a Specialist, Award. However, a Specialist Award is given to delegates who studied at least seventy percent (70%) of their courses in a specialist grouping, as are exemplified above, under the heading '**Postgraduate Diploma and Postgraduate Certificate Specialist Award Titles**'.

Assessment Requirement For Postgraduate Diploma; Postgraduate Certificate; and Diploma - Postgraduate

Because of the intensive nature of our Courses and Programmes, for In-Classroom, and Video-Enhanced Online modes, assessment will take place during or at the end of the **'active teaching period'**, adopting differing formats. These structures include, but are not limited to:

- In-Class Tests;
- Text-Case Analyses;
- Video-Case Analyses;
- 'Out-of-Class' Assignments;
- Individual Presentations;
- Group Presentations; and
- End of Course Examinations.

Based on these assessments, successful candidates will receive either a:

- Diploma – Postgraduate - Award;
- Postgraduate Certificate Award; or
- Postgraduate Diploma Award.

For all the above Awards, a minimum of 70% overall pass is expected. To receive the Awards of Postgraduate Certificate and Postgraduate Diploma, candidates must have accumulated at least the required minimum 'Credit-Hours', with a pass (of 70% and above) in at least 70% of the courses taken.

Delegates and students who fail to achieve the requirement for Postgraduate Certificate, Postgraduate Diploma, or Diploma - Postgraduate - will be given support for 2 re-submissions for each course. Those delegates who fail to achieve the assessment requirement for the Postgraduate Diploma or Diploma - Postgraduate - on 2 resubmissions, or those who elect not to receive them, will be awarded the Certificate of Attendance and Participation.

Application Process For Postgraduate Diploma; Postgraduate Certificate; and Diploma – Postgraduate - Short Courses

Applicants for Diploma – Postgraduate; Postgraduate Certificate; and Postgraduate Diploma are required to submit the following documents:

- Completed Postgraduate Application Form, including a passport sized picture affixed to the appropriate section;
- A copy of Issue and Photo (bio data) page/s of the applicant's current valid passport or copy of 'Photo-embedded' National Identity Card;
- Copies of credentials stated in the Application Form.

Admission and Enrolment Procedure

- On receipt of all the above documents, they will be forwarded to our 'Admissions Committee', which will assess applicants' suitability for the Course or Programme for which they have applied;
- If they are accepted on their chosen Course or Programme, they will be notified accordingly, and sent Invoices;
- Upon receipt of an applicant's payment, we will send him or her an Official Payment Receipt, and Admission Letter, bearing a copy of the Passport-Type in the respective Application Form.
- Those intending to study in a foreign country, and require a Visa, will be sent the necessary **Immigration Documentation**, to support their application;
- **Joining Instruction** will be sent to Students and Delegates, on time to prepare for their enrolment. The incorporated information include:
 - Venue Name, Location, with specific address;
 - Details of Airport Transfer, where appropriate;
 - Start date and time;
 - Registration details;
 - Daily Schedule;
 - Local Transportation Details;
 - Residential Accommodation Details;
 - Leisure and Shopping Facilities, in the area;
 - General Security Information; among others.

Our Synchronous (Video-Enhanced) Online Study Mode

In a move away from the traditional online courses and embracing recent developments in technology-mediated distance education, HRODC Postgraduate Training Institute has introduced a Synchronous (Video-Enhanced) delivery.

You are taught as individuals, on a one-to-one or one-to-small-group basis. You see the tutor face to-face, for the duration of your course. You will interact with the lecturer, ask, and address questions; sitting examinations, in his or her presence. It is as real as any face-to-face lecture and seminar can be. Choose from a wide range of Diploma – Postgraduate - Courses and an increasing number of Specialist Postgraduate Certificate and Postgraduate Diploma Programmes. You might also accumulate Postgraduate Short Courses, via this mode of study, over a **12-year period**, towards a Postgraduate Certificate or Postgraduate Diploma.

Key Features of Our Online Study: Video-Enhanced Online

- The tutor meets the group and presents the course, via Video, in a similar way to its classroom-based counterpart;
- All participants can see, and interact with, each other, and with the tutor;
- They watch and discuss the various video cases and demonstrations that form an integral part of our delivery methodology;
- Their assessment is structured in the same way as it is done in a classroom setting;
- The Video-Enhanced Online mode of training usually starts on the 1st of each month, with the cut-off date being the 20th of each month, for inclusion the following month;
- Its duration is twice the duration of its classroom-based counterpart. For example, a 5-day (30 Credit Hours) classroom-based course will last 10 days, in Video-Enhanced Online mode. This calculation is based on 3 hours tuition per day, adhering to the Institute's required 30 Credit-Hours;
- The cost of the Video-Enhanced Online mode is 67% of similar classroom-based courses;
- For example, a 5-day classroom-based course, which costs Five Thousand Pounds, is only Three Thousand Three Hundred and Fifty Pounds (£3,350.00) in Video-Enhanced Online Mode.

10- Week Synchronous (Video-Enhanced) Online Postgraduate Certificate; and 20-Week Synchronous Online Postgraduate Diploma Programmes

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For and on Behalf of:

**Prof. Dr. R. B. Crawford - Director
HRODC Postgraduate Training Institute**

