

HRODC Postgraduate Training Institute, A Postgraduate-Only Institution, Verified by, & Registered with, UK's Department for Education



Tel: +44 1902 763 607;
+44 7736 147 507;
+44 20 8133 2760;
+60 17 375 5824



Skype: hrodcltdpgti4
Email:
institute@hrodc.com;
london@hrodc.com

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Prof. Dr. R. B. Crawford - Director

PhD (UCL – Uni London); MEd M. (Uni Bath); PGC IS (Uni West London);
Adv Dip Sc Ed (Uni Bristol); PG Dip Doctoral Research Supervision
(Uni Wolverhampton); F.I.M.S.; HR Specialist (I.M.S.);
Executive M. AOM; M. AAM; M. ISGS; M. SCOS; M. RG.

*Our Contribution to the Global Response to
COVID-19 (Coronavirus) Pandemic*

As part of our contribution to the above Cause, we provide a selection of highly subsidised Postgraduate Courses. This gesture relates to our Video-Enhanced Online Postgraduate Diploma, Postgraduate Certificate and Postgraduate Short Courses, and is available to new and pre-existing clients, throughout the period of this social and economic devastation. Our contribution will facilitate Capacity-Building for Organisations, and Reskilling and Continuous Professional Development (CPD) for Subsidised Postgraduate Short Courses, During COVID-19 (Coronavirus) Pandemic - Page 1 of 21



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individuals, in anticipation of improved productivity and enhanced organisational effectiveness, on our societies' return to normality. Our subsidised charges are exemplified by:

- A 20-Day, Double-Credit, 60 Credit-Hours, Postgraduate Short Course, which now costs £3,600.00, per Delegate; and
- A 10-Day (30 Credit-Hours) Postgraduate Short Course is charged at £1,800.00, per Delegate.

The duration of these courses is based on **3 hours per day**. The normal discounted charges for the above examples are represented as £6,700.00; and £3,350.00, per Delegate, respectively.




Course #	Subsidised Postgraduate Course Title; Click Each To Download Respective Brochure.	Duration, @ 3 Hrs. Per Day	Cost Per Delegate
001	Dynamics of Organisational Change Management Course, Leading to Diploma – Postgraduate – in Organisational Change Management, 30 Credit-Hours, Accumulating to a Postgraduate Certificate, with 15 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
002	Client or Customer Care Course, Leading to Diploma – Postgraduate – in Client or Customer Care, Double-Credit, 60 Credit-Hours, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£3,600.00
003	Trainer Training: Training for Trainers Course, Leading to Diploma - Postgraduate - in Trainer Training: Training for Trainers, Double-Credit, 60 Credit-Hours, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£3,600.00
004	Motivating Workers: Intrinsic and Extrinsic Rewards Course, Leading to Diploma – Postgraduate – in Worker Motivation, 30 Credit-Hours, accumulating to a Postgraduate	10 Days	£1,800.00



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	Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.		
005	Recruitment & Selection - Employee Resourcing: Recruitment & Selection Course, Leading to Diploma - Postgraduate - in Employee Resourcing, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
006	Diversity Management: A Value-Added Inclusion Course, Leading to Diploma - Postgraduate in Diversity Management, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
007	Research Project: Design, Conduct & Report - Research Methodology, Qualitative Methodology, Qualitative Methodology, Ethnography, Ethnomethodology Course, Leading to Diploma – Postgraduate – in Research Project Management, Double-Credit, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£3,600.00



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009	Internal Audit, Incorporating Corporate Governance and Financial Risk Management, Course, Leading to Diploma Postgraduate - in Internal Audit, 36 Credit-Hours, Accumulating to A Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours	12 Days	£2,160.00
011	Financial Risk Management Course, Leading to Diploma–Postgraduate in Financial Risk Management, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	12 Days	£2,160.00
015	Legal Human Resource Support Course, Leading to Diploma – Postgraduate in Legal Human Resource Support, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, 324 additional Credit-Hours.	12 Days	£2,160.00
019	Property Law: Conveyancing and Property Valuation Course, Leading to Diploma – Postgraduate in Property Law: Conveyancing and Property Valuation, Quad-Credit, 120 Credit-Hours, Accumulating to a Postgraduate Certificate, with 60 additional Credit-Hours, and a Postgraduate Diploma, with 240 additional Credit-Hours.	40 Days	£7,200.00


Course #	Subsidised Postgraduate Course Title; Click Each To Download Respective Brochure.	Duration, @ 3 Hrs. Per Day	Cost Per Delegate
022	Employment Law Course, Leading to Diploma – Postgraduate – in UK Employment Law, Double Credit, 60 Credit-Hours, Accumulating to a Postgraduate Certificate, with 120 Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£6,700.00
023	UK Consumer Protection Law Course, Leading to Diploma – Postgraduate – in UK Consumer Protection Law, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours	10 Days	£1,800.00
025	Modern Quality Systems Course, Leading to Diploma–Postgraduate in Modern Quality Systems, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
029	Information, Risk, Security and Crisis Management Course, Leading to Diploma – Postgraduate – in Information, Risk, Security and Crisis Management, Double Credit, 60 Credit-Hours, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£3,600.00



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030	Executive Leadership and High Performance Team Management Course, Leading to Diploma – Postgraduate – in Executive Leadership and High Performance Team Management, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 344 additional Credit-Hours.	12 Days	£2,160.00
032.B1	Organisation (Organization) and Management: An Introduction Course, Leading to Diploma – Postgraduate – in Organisation Management and Executive Management Block 1, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
032.B2	Managing Individuals and Groups In Organisations (Organizations) Course, Leading to Diploma – Postgraduate – in Management of Individual and Groups and Executive Management Block 2, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
032.B3	Organisational Improvement: Revitalizing Organisations, Through Organisational (Organizational) Development and Change Course, Leading to Diploma –	10 Days	£1,800.00



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	Postgraduate – in Organisational Improvement: Development and Change and Executive Management Block 3, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.		
032.B4	Enhancing Managerial Effectiveness Course, Leading to Diploma – Postgraduate – in Enhancing Managerial Effectiveness and Executive Management Block 4, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	10 Days	£1,800.00
032.B5	The Management of Human Resource Course, Leading to Diploma – Postgraduate – in The Management of Human Resource and Executive Management Block 5, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
032.B6	Managing Individual Performance Course, Leading to Diploma – Postgraduate – in Managing Individual Performance and Executive Management Block 6, 30 credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00



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036	Upstream Oil & Gas Accounting & Contracts: Oil & Gas Operation, Mineral Rights, Leases & Successful Efforts Accounting Course, Leading to Diploma – Postgraduate – in Upstream Oil and Gas Accounting and Contracts, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	12 Days	£2,160.00
045	Advanced Language and English Communication Skills Course, Leading to Diploma – Postgraduate - in Advanced Language and English Communication Skills, Triple-Credit, 90 Credit-Hours, accumulating to a Postgraduate Certificate, with 90 additional Credit-Hours, and a Postgraduate Diploma, with 270 additional Credit-Hours.	30 Days	£5,400.00
046	Advanced Oil and Gas Accounting: International Petroleum Accounting (1) Course, Leading to Diploma – Postgraduate in Advanced Oil and Gas Accounting: International Petroleum Accounting (1), 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	12 Days	£2,160.00
047	Advanced Oil and Gas Accounting: International Petroleum Accounting (2) Course, Leading to Diploma – Postgraduate in Advanced Oil and Gas Accounting: International	10 Days	£1,800.00



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	Petroleum Accounting (2), 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.		
048	Advanced Oil and Gas Accounting: International Petroleum Accounting (3) Course, Leading to Diploma – Postgraduate in Advanced Oil and Gas Accounting: International Petroleum Accounting (3), 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
050	Team Dynamics: Team Leadership Course, Leading to Diploma–Postgraduate in Team Dynamics, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
053	Effective Time Management Course, Leading to Diploma – Postgraduate – in Time Management, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hour, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00

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054	Delegating For Role and Organisational Effectiveness Course, Leading to Diploma – Postgraduate – in Organisational Delegation, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
056	Training Needs Analysis: Determining Training Needs Course, Leading to Diploma – Postgraduate – in Training Needs Analysis, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hour.	12 Days	£2,,160.00
065	Small Business Start-Up, Expansion and Management Course, Leading to Diploma – Postgraduate – in Small Business Start-Up, Expansion and Management, Double-Credit, 72 Credit-Hours, accumulating to a Postgraduate Certificate, with 108 additional Credit-Hours, and a Postgraduate Diploma, with 288 additional Credit-Hours.	24 Days	£4,320.00
065.M1	Small Business Start-up and Management 1: Company Products, Market Sectors, Legal Status and Costing, Leading to Diploma – Postgraduate - in Company Products, Market Sectors, Legal Status and Costing, Accumulating, 36 Credit-Hours,	12 Days	£2,,160.00

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	accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.		
065.M2	Small Business Start-up and Management 2: Small Business Cost Accounting, Customer Values, and Business Planning, Leading to Diploma – Postgraduate - in Small Business Cost Accounting, Customer Values, and Business Planning, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	12 Days	£2,,160.00
080	Organisational Development (OD) in Action: Improving Organisational Effectiveness Course, Leading to Diploma – Postgraduate – in Organisational Development, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
090	Oil and Gas Operation for Non Technical Staff – Incorporating Oil and Gas Safety Course, Leading to Diploma – Postgraduate - in Oil and Gas Operation, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	12 Days	£2,,160.00

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092	Change Management and Executive Leadership in Organisations Course, Leading to Diploma – Postgraduate – in Change Management and Executive Leadership, 36 Credit-Hours, accumulating to a Postgraduate Certificate, with 144 additional Credit-Hours, and a Postgraduate Diploma, with 324 additional Credit-Hours.	12 Days	£2,160.00
105	Advanced Public Administration: Managing Strategic and Operational Aspects of Public Sector Organisations Course, Leading To Diploma – Postgraduate – in Advanced Public Administration: Managing Strategic and Operational Aspects of Public Sector Organisations, Triple-Credit, 90 Credit-Hours, accumulating to a Postgraduate Certificate, with 270 additional Credit-Hours.	30 Days	£5,400.00
108	Travel and Protocol Management Course, Leading to Diploma – Postgraduate – in Travel and Protocol Management, Quad-Credit, 120 Credit-Hours, Accumulating to a Postgraduate Certificate, with 60 Additional Credit-Hours, and a Postgraduate Diploma, with 240 Additional Credit-Hours.	20 Days	£3,600.00
114	Advanced Oil and Gas Accounting: International Petroleum Accounting – Bridging Course, Leading to Diploma–Postgraduate – in Advanced Oil and Gas Accounting: International Petroleum Accounting (1) – Bridge, Double-Credit, 60 Credit-Hours,	20 Days	£6,700.00

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	accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.		
119	Remote Management: Managing Remote or Online Workers, Postgraduate Short Course, Leading to Diploma - Postgraduate - in Managing Remote or Online Workers – Double-Credit, 60 Credit-Hours, accumulating to A Postgraduate Certificate, with 120 additional Credit-Hours, a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£6,700.00
130	Health and Safety Management in Industrial and Commercial Sectors Course, Leading to Diploma – Postgraduate in Health and Safety Management in Industrial and Commercial Sectors, Quad-Credit, 120 Credit-Hours, accumulating to a Postgraduate Certificate, with 60 additional Credit-Hours, and a Postgraduate Diploma, with 240 additional Credit-Hours.	20 Days	£6,700.00
132	Enterprise Risk Management ERM Course, Leading to Diploma - Postgraduate - in Enterprise Risk Management, Double-Credit, 72 Credit-Hours, accumulating to a Postgraduate Certificate, with 108 additional Credit-Hours, and a Postgraduate Diploma, with 288 additional Credit-Hours.	24 Days	£4,320.00

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144	Advanced English, Business Communication, Research, and Report Writing Programme, Leading to Postgraduate Certificate in Advanced English, Business Communication, and Report Writing, accumulating to a Postgraduate Diploma, with 180 additional Credit-Hours.	60 Days	£10,050.00
144.M1	Advanced English Communication Skills Course, Leading to Diploma Postgraduate - in Advanced English Communication Skills, Triple-Credit, 90 Credit-Hours, accumulating to a Postgraduate Certificate, with 90 additional Credit-Hours, and a Postgraduate Diploma, with 270 additional Credit-Hours.	30 Days	£5,400.00
144.M2	Advanced Business Communication, Research, and Report Writing Course, Leading to Diploma - Postgraduate - in Advanced Business Communication, Research, and Report Writing, Triple-Credit, 90 Credit-Hours, accumulating to a Postgraduate Certificate, with 90 additional Credit-Hours, and a Postgraduate Diploma, with 270 additional Credit-Hours.	30 Days	£5,400.00
153.M1	Advanced Protocol and Events Management Course, Leading to Diploma – Postgraduate – in Advanced Protocol and Events Management, Triple-Credit, 90	30 Days	£5,400.00


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	Credit-Hours, Accumulating to a Postgraduate Certificate, with 90 Additional Credit-Hours, and a Postgraduate Diploma, with 270 Additional Credit-Hours.		
153.M2	Events Project Management Enhancement Strategy, Leading to Diploma – Postgraduate – in Events Project Management Enhancement Strategy, Triple-Credit, 90 Credit-Hours, Accumulating to a Postgraduate Certificate, with 90 Additional Credit-Hours, and a Postgraduate Diploma, with 270 Additional Credit-Hours.	30 Days	£5,400.00
177.M1	Computer Systems Course, Leading to Diploma Postgraduate - in Computer and Information Systems Communication, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
177.M2	Microsoft Windows Operating System: Implicit and Explicit Features of Windows 10, Leading to Diploma - Postgraduate - in Microsoft Windows 10 Operating System, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
177.M3.1	Microsoft Word: Producing Professional Documents Course, Leading to Diploma – Postgraduate – in Microsoft Word Proficiency, 30 Credit-Hours, Accumulating to A	10 Days	£1,800.00

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	Postgraduate Certificate, with 150 additional Credit-Hours, a Postgraduate Diploma, with 330 additional Credit-Hours		
177.M3.2	Excel: Mastering the Implicit and Explicit Features of Microsoft Excel, Leading to Diploma – Postgraduate - in Advanced Microsoft Excel, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours	10 Days	£1,800.00
177.M3.3	Microsoft PowerPoint: Professionalising Presentations, Leading to Diploma – Postgraduate - in Advanced PowerPoint Presentations, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
177.M3.4	Microsoft Access: Exploring Relational Database Systems Course, Leading to Diploma – Postgraduate - in Microsoft Access Relational Database System, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
177.M3.5	Microsoft Teams, Microsoft Skype, and Microsoft Outlook Course, Leading to Diploma – Postgraduate - in The Management of Microsoft Teams, Microsoft Skype, and	10 Days	£1,800.00

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	Microsoft Outlook, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.		
177.M3.6	Microsoft Publisher: Perfecting Professional and Hobby Designs and Publications Course, Leading to Diploma – Postgraduate - in Advanced Microsoft Publisher, 30 Credit-Hours, accumulating to a Postgraduate Certificate, with 150 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	10 Days	£1,800.00
177. M4	Computer Programming Essentials: Web Design Techniques and Applications (1), Leading to Diploma – Postgraduate in Computer Programming Essentials: Web Design Techniques and Applications (1), Double-Credit, 60 Credit-Hours, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£3,600.00
237	Warehouse Management, Material Handling, Storage and Logistics Operation Course, Leading to Diploma - Postgraduate - in Warehouse Management, Material Handling, Storage and Logistics Operation, Double-Credit, 60 Credit-Hours, accumulating to a	20 Days	£3,600.00

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	Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.		
261	Strategic and Operational Human Resource Management in an International Context Course, Leading to Diploma - Postgraduate - in Strategic and Operational Human Resource Management in an International Context, Double-Credit, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 330 additional Credit-Hours.	20 Days	£3,600.00
269	Anti-Dumping, Anti-Subsidy and Trade in Services: Investigation, Determination, Countervailing Measures, Sunset Review, Suspension and National Security Course, Leading to Diploma - Postgraduate - in Anti-Dumping, Anti-Subsidy and Trade in Services, Double-Credit, 60 Credit-Hours, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.	20 Days	£3,600.00
273	Organisational Effectiveness Enhancement Strategy in a VUCA Environment: Employing OD, AI, ML, DL, Robotics and SW, OT, PESTEL Analyses, Postgraduate Short Course, Leading to Diploma Postgraduate in Organisational Effectiveness	20 Days	£3,600.00

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	Enhancement Strategy Development and Implementation, Double-Credit, 60 Credit-Hours, accumulating to a Postgraduate Certificate, with 120 additional Credit-Hours, and a Postgraduate Diploma, with 300 additional Credit-Hours.		



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The submission of our application form or otherwise registration by of the submission of a course booking form or e-mail booking request is an attestation of the candidate's subscription to our Policy Terms and Conditions, which are legally binding.

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For and on Behalf of:
Prof. Dr. R. B. Crawford - Director
HRODC Postgraduate Training Institute