

# HRODC Postgraduate Training Institute

 **A Postgraduate - Only Institution**



**#124.M4**

**Agricultural Project Design, Data Elicitation,  
Interpretation and Financial Risk Management**

**Course or Seminar**

**Leading To:**

**DIPLOMA - POSTGRADUATE IN**

**Agricultural Project Design, Data Elicitation,  
Interpretation and Financial Risk Management**

**Accumulating to**

**POSTGRADUATE DIPLOMA**



<p><b>Wolverhampton (HQ)</b></p> <p>Address: 122A Bhylls Lane, Wolverhampton, WV3 8DZ, United Kingdom</p> <p>Telephone: +44 (0) 1902 763 607 +44 (0) 1902 569 133 Mobile: +44 (0) 7736 147 507 Email: <a href="mailto:institute@hrodc.com">institute@hrodc.com</a></p> <p>Websites: <a href="http://www.hrodc.com">www.hrodc.com</a> <a href="http://www.hrodc-mobile.com">www.hrodc-mobile.com</a> <a href="http://www.hrodc-business-products-and-services.com">www.hrodc-business-products-and-services.com</a></p>	 <p><b>HRODC</b> Postgraduate Training Institute <a href="http://www.hrodc.com">www.hrodc.com</a></p>	<p><b>London Office</b></p> <p>Address: 328 Linen Hall, 162-168 Regent Street London, W1B 5TD, United Kingdom</p> <p>Telephone: +44 (0) 2081 332 760 Mobile: +44 (0) 7736 147 507 Email: <a href="mailto:institute@hrodc.com">institute@hrodc.com</a></p> <p>Websites: <a href="http://www.hrodc.com">www.hrodc.com</a> <a href="http://www.hrodc-mobile.com">www.hrodc-mobile.com</a> <a href="http://www.hrodc-business-products-and-services.com">www.hrodc-business-products-and-services.com</a></p>
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**POSTGRADUATE DIPLOMA**

A Division of HRODC Ltd. UK Reg. No. 6088763. V.A.T. Reg. No. 8958 765 38  
**Prof. Dr. R.E. Crawford - Director HRODC Postgraduate Training Institute**  
PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MSCOS, MISGS, Visiting Prof. P.U.P.

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Postgraduate Full-Time and Short Courses  
London, UK & International Locations



**HRODC Postgraduate Training Institute - UKRLP Registration**



HRODC Postgraduate Training Institute is Registered with the UK Register of Learning Providers (UKRLP), of the Department for Business, Innovation and Skills (BIS), formerly Department of Innovation, Universities and Skills (DIUS).  
Its Registration Number is 10019585  
and can be verified at <http://www.ukrlp.co.uk/>



HRODC Postgraduate Training Institute is a Division of Human Resource and Organisational Development Consultancy (HRODC) Limited.  
It is Registered in England UK, with Registration #6088763  
and V.A.T. Registration No. 895876538

**Course Coordinator/ Programme Coordinator:**

**Prof. Dr. R. B. Crawford – Director of HRODC Ltd. and Director of HRODC Postgraduate Training Institute, A Postgraduate-Only Institution. He has the following Qualifications and Affiliations:**

- Doctor of Philosophy {(PhD) (University of London)};
- MEd. Management (University of Bath);
- Advanced Dip. Science Teacher Ed. (University of Bristol);
- Postgraduate Certificate in Information Systems (University of West London, formerly Thames Valley University);
- Diploma in Doctoral Research Supervision, (University of Wolverhampton);
- Teaching Certificate;
- Fellow of the Institute of Management Specialists;
- Human Resources Specialist, of the Institute of Management Specialists;
- Member of Academy of Management (MAoM), within the following Management Disciplines:
  - Human Resources;
  - Organization and Management Theory;
  - Organization Development and Change;

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- Research Methods;
  - Conflict Management;
  - Organizational Behavior;
  - Management Consulting;
  - Gender & Diversity in Organizations; and
  - Critical Management Studies.
- Member of the Asian Academy of Management (MAAM);
  - Member of the International Society of Gesture Studies (MISGS);
  - Member of the Standing Council for Organisational Symbolism (MSCOS);
  - Life Member of Malaysian Institute of Human Resource Management (LMIHRM);
  - Member of ResearchGate Community;
  - Member of Convocation, University of London;
  - Professor HRODC Postgraduate Training Institute.

**Prof Crawford was an Academic at:**

- University of London (UK);
- London South Bank University (UK);
- University of Greenwich (UK); and
- University of Wolverhampton (UK);

**For Whom This Course is Designed**

**This Course is Designed For:**

- Senior Functionaries in Development Organizations responsible for Planning and Implementation of Agricultural Projects;
- Senior Agricultural Inspectors;
- Agricultural Research Officers;
- Agricultural Settlement Officers;
- Rural Development Officers;
- Agricultural Lecturers;
- Agricultural Students;
- Risk Assessors;
- Risk Analysts;

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- Agricultural Project Officers;
- Agricultural Project Managers;
- Department of Agriculture Officials;
- Agronomists involved in Agricultural Projects;
- Botanists engaged in Agricultural Project Management;
- Zoologists involved in the Development, Management and Evaluation of Agricultural Projects;
- Government Organizations responsible for managing the large and medium-sized
- Agricultural Project Development Officers;
- NGOs Officers, involved in Agricultural Projects;
- Executives in Funding Agencies dealing with appraisal and monitoring of projects in agriculture sector;
- All other personnel with an interest in Agricultural Project Management, Rural Planning and Development, Agricultural Team Leadership, Worker Motivation, Agricultural Risk Management, and Agricultural Research Management

**Duration: 7 Days**

**Cost: £7,000.00 Per Delegate**

**Please Note:**

- V.A.T. (Government Tax) does not apply to Corporate Sponsored Individuals, taking Programmes or Courses in any location - within or outside the UK.
- It applies only to Individuals and Corporations based in the UK and to Non-UK Individual Residents taking courses in the UK.

## Course and Programme Cost includes:

- Free Continuous snacks throughout the Event Days;
- Free Hot Lunch on Event Days;
- Free City Tour;
- Free Stationery;
- Free On-site Internet Access;
- Postgraduate Diploma/ Diploma – Postgraduate – or
- Certificate of Attendance and Participation – if unsuccessful on resit.

## Students and Delegates will be given a Selection of our Complimentary Products, which include:

- HRODC Postgraduate Training Institute's **Leather Conference Folder**;
- HRODC Postgraduate Training Institute's **Leather Conference Ring Binder/ Writing Pad**;
- HRODC Postgraduate Training Institute's **Key Ring/ Chain**;
- HRODC Postgraduate Training Institute's **Leather Conference (Computer – Phone) Bag** – Black or Brown;
- HRODC Postgraduate Training Institute's **8GB USB Flash Memory Drive**, with Course Material;
- HRODC Postgraduate Training Institute's **Metal Pen**;
- HRODC Postgraduate Training Institute's **Polo Shirt**.

**Daily Schedule: 9:30 to 4:30 pm.**

**Location: Central London and International Locations**



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Risk Management**  
**Leading to Diploma-Postgraduate in**  
**Agricultural Project Design, Data Elicitation, Interpretation and Financial  
Risk Management**

**Course Objectives**

By the conclusion of the specified learning and development activities, delegates will be able to:

- Design a research project, taking account of important issues
- Choose sources of information appropriate for the type of research being conducted
- Assess the value of secondary sources of information as a prelude to the conduct of primary research
- Choose the methodology that best suits the type of investigation being conducted & appropriate to the research objectives
- Choose the most appropriate data elicitation techniques, in relation to the sampling frame, sampling unit, sample size & time span, among other factors.
- Advise others of the situations in which participant observation, conversation analysis, documentary analysis, focus groups, interviews & questionnaires, respectively, are appropriate.
- Design interviews & questionnaires that will elicit information appropriate to the research objectives
- Design structured & unstructured questions, determining the conditions under which they should be used
- Design questionnaires & interview schedules, with a mixture of open-ended & closed-ended questions, avoiding forced-choice in the latter
- Employ appropriate data analysis techniques, based on the type & volume of data available
- Use SPSS and, or, Excel software packages in analysing data
- Identifying 'trends' & 'patterns' in information, in an effort to arrive at conclusions
- Produce effective reports, adhering to conventional styles, presenting evidence from the data, & exploiting visual representations

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- Make research proposals, taking pertinent factors into account
- Manage research projects, from inception to reporting
- Identify appropriate roles in research project management & produce realistic costing
- Design a research project that incorporates a high ethical standard
- Define risk – generally, and in a project management setting
- Relate risk management to projects and project management
- Suggest ways in which financial risk management is relevant to project management
- Explain the relevant risk exposure that pertains to specific project settings
- Understand how project risk might be affected by ‘Market Dynamics’
- Illustrate the value of liquidity in project management and its associated risk
- Indicate how operating risk might be a financial liability
- Associate fraud risk with project management
- Link settlement risk with ‘survival imperative’
- Understand the relationship between project management strategy and risk management
- Indicate how currency derivatives market might hold the key to ‘project sustainability’

## Course Contents, Concepts and Issues

- Agricultural Project Research Management (APRM);
- Agricultural Project Research Design;
- Agricultural Project Research Data Gathering;
- Agricultural Project Research Data Analysis;
- Agricultural Project Data Presentation;
- Sources of Information;
- Secondary Sources;
- Primary Sources;
- Reviewing Literature;
- Choosing the Methodology;
- Qualitative Approaches;
- Quantitative Approaches;
- ‘Triangulating’ the Methodology;
- Data Elicitation Techniques;

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- Surveys;
- Participant Observation;
- Conversation Analysis;
- Documentary Analysis;
- Focus Groups;
- Interviews;
- Questionnaires;
- Sampling As an Important Element of Research Design;
- The Sampling Frame;
- Sampling Techniques;
- Convenience or Non-random Samples;
- Quota Sample;
- Systematic Sample;
- Probability or Random Samples;
- Simple Random Sample;
- Stratified Sampling;
- Multi-stage Sampling;
- Interview or Questionnaire?;
- Using Unstructured Questions;
- Using Open-ended Questions;
- Designing Closed-ended Questions;
- Avoiding Forced-choice;
- Data Analysis;
- Instruments of Analysis;
- Using a 'Tally System';
- Using SPSS Package;
- Using Excel Package;
- Data Interpretation;
- Making Sense of the Information;
- Identifying 'Trends' and 'Patterns' in Information;
- Arriving At Conclusions;
- Reporting the Findings;

- Reporting Styles;
- Using the Evidence;
- Use of Visual Representations;
- Generating Graphs and Charts from Tables;
- Managing Research Projects;
- Project Planning;
- Generating Project Roles;
- Realistic Project Costing;
- Monitoring and Continuous Evaluation;
- The Interim Reports;
- Writing a Research Proposal;
- Establishing Research Objectives;
- Identifying and Defining the Problem;
- The Synopsis;
- Ethical Concerns in the Formulation and Conduct of Research;
- Defining Risk – Generally, and In a Project Management Setting;
- Relating Risk Management to Projects and Project Management;
- Financial Risk Management and Project Management;
- Risk Exposure in a Project Setting;
- Project Risk and ‘Market Dynamics’;
- Liquidity in Project Management;
- Operating Risk and Financial Liability;
- Fraud Risk and Project Management;
- Link Settlement Risk with ‘Survival Imperative’;
- Project Management Strategy and Risk Management;
- Currency Derivatives Market and ‘Project Sustainability’.

## Diploma – Postgraduate – Short Course and Postgraduate Diploma Programme Regulation

### Postgraduate Diploma and Diploma – Postgraduate: Their Distinction and Assessment Requirement

Delegates studying courses of 5-9 days' duration, equivalent to 30-54 Credit-Hours (direct lecturer contact), will, on successful assessment, receive the Diploma – Postgraduate. This represents a single credit at Postgraduate Level. While 6-day and 7-day courses also lead to a Diploma – Postgraduate, they accumulate 36 and 42 Credit Hours, respectively. Delegates and students who fail to gain the required level of pass, at Postgraduate Level will receive a Certificate of Attendance and Participation. The Certificate of Attendance and Participation will not count, for cumulative purpose, towards the Postgraduate Diploma.

Courses carry varying credit values; some being double credit, triple credit, quad credit and 5-credit, etc. These, therefore, accumulate to a Postgraduate Diploma. As is explained, later, in this document, a Postgraduate Diploma is awarded to students and delegates who have achieved the minimum of 360 Credit Hours, within the required level of attainment.

Credit Value and Credit Hours examples of Diploma – Postgraduate Courses are as follows:

Credit Value	Credit Hours	Award Earned
Single-Credit	30-54	Diploma - Postgraduate
Double-Credit	60-84	Diploma – Postgraduate (Double-Credit)
Triple-Credit	90-114	Diploma – Postgraduate (Triple-Credit)
Quad-Credit	120-144	Diploma – Postgraduate (Quad-Credit)
5-Credit	150-174	Diploma – Postgraduate (5-Credit)
6-Credit	180-204	Diploma – Postgraduate (6-Credit)
7-Credit	210-234	Diploma – Postgraduate (7-Credit)
8-Credit	240-264	Diploma – Postgraduate (8-Credit)

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<b>Credit Value</b>	<b>Credit Hours</b>	<b>Award Earned</b>
<b>9-Credit</b>	<b>270-294</b>	<b>Diploma – Postgraduate (9-Credit)</b>
<b>10-Credit</b>	<b>300-324</b>	<b>Diploma – Postgraduate (10-Credit)</b>
<b>11-Credit</b>	<b>330-354</b>	<b>Diploma – Postgraduate (11-Credit)</b>
<b>12-Credit</b>	<b>360</b>	<b>Postgraduate Diploma</b>
<b>360 Credit-Hours = Postgraduate Diploma</b>		
<b>12 X 5-Day Courses = 360 Credit-Hours = Postgraduate Diploma</b>		
<b>10 X 6-Day Courses = 360 Credit-Hours = Postgraduate Diploma</b>		

Because of the intensive nature of our courses and programmes, assessment will largely be in-course, adopting differing formats. These assessment formats include, but not limited to, in-class tests, assignments, end of course examinations. Based on these assessments, successful candidates will receive the Diploma – Postgraduate, or Postgraduate Diploma, as appropriate.

In the case of Diploma – Postgraduate, a minimum of 70% overall pass is expected. In order to receive the Award of Postgraduate Diploma, candidates must have accumulated at least the required minimum ‘credit-hours’, with a pass (of 70% and above) in at least 70% of the courses taken.

Delegates and students who fail to achieve the requirement for Postgraduate Diploma, or Diploma - Postgraduate - will be given support for 2 re-submissions for each course. Those delegates who fail to achieve the assessment requirement for the Postgraduate Diploma or Diploma - Postgraduate - on 2 resubmissions, or those who elect not to receive them, will be awarded the Certificate of Attendance and Participation.

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## Diploma – Postgraduate and Postgraduate Diploma Application Requirements

Applicants for Diploma – Postgraduate – and Postgraduate Diploma are required to submit the following documents:

- Completed Postgraduate Application Form, including a passport sized picture affixed to the form;
- A copy of Issue and Photo (bio data) page of the applicant's current valid passport or copy of his or her Photo-embedded National Identity Card;
- Copies of credentials mentioned in the application form.

## Admission and Enrolment Procedure

- On receipt of all the above documents we will assess applicants' suitability for the Course or Programme for which they have applied;
- If they are accepted on their chosen Course or Programme, they will be notified accordingly and sent Admission Letters and Invoices;
- One week after the receipt of an applicant's payment or official payment notification, the relevant Course or Programme Tutor will contact him or her, by e-mail or telephone, welcoming him or her to HRODC Postgraduate Training Institute;
- Those intending to study in a foreign country, and require a Visa, will be sent the necessary immigration documentation, to support their application;
- Applicants will be notified of the dates, location and venue of enrolment and orientation, where appropriate.

## Modes of Study for Postgraduate Diploma Courses

There are three delivery formats for Postgraduate Diploma Courses, as follows:

1. Intensive Full-time Mode (3 months);
2. Full-time Mode (6 month);

### 3. Video-Enhanced On-Line Mode.

Whichever study mode is selected, the aggregate of 360 Credit Hours must be achieved.

## Cumulative Postgraduate Diploma Courses

All short courses can accumulate to the required number of hours, for the Postgraduate Diploma, over a six-year period from the first registration and applies to both general and specialist groupings. In this regard, it is important to note that short courses vary in length, the minimum being 5 days (Diploma – Postgraduate) – equivalent to 30 Credit Hours, representing one credit. As is tabulated, above, twelve 5-day short courses, representing twelve credits or the equivalent of 360 Credit Hours are, therefore, required for the Award of Postgraduate Diploma.

A six-day course (Diploma – Postgraduate) is, therefore, equivalent to 36 hours Credit Hours, representing one credit. Therefore, ten short courses, of this duration, equates to the required 360 Credit Hours, qualifying for the Award of Postgraduate Diploma. While double-credit courses last between ten and fourteen days, triple-credit courses range from fifteen to nineteen days. Similarly, quad-credit courses are from sixteen to nineteen days. On this basis, the definitive calculation on the Award requirement is based on the number of hours studied (aggregate credit-value), rather than merely the number of credits achieved. This approach is particularly useful when a student or delegate studies a mixture of courses of different credit-values.

For those delegates choosing the accumulative route, it is advisable that at least two credits be attempted per year. This will ensure that the required number of credit hours for the Postgraduate diploma is achieved within the six-year time frame.

## Accumulated Postgraduate Diploma Award Titles

All Specialist Postgraduate Diploma Programmes have their predetermined Award Titles. Where delegates do not follow a Specialism, for accumulation to a Postgraduate Diploma, they will normally be Awarded a General Award, without any Specialist Award Title. However, a Specialist

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Award will be given, where a delegate studies at least seventy percent (70%) of his or her courses in a specialist grouping. These are exemplified below:

1. **Postgraduate Diploma in Accounting and Finance;**
2. **Postgraduate Diploma in Aviation Management;**
3. **Postgraduate Diploma in Business Communication;**
4. **Postgraduate Diploma in Corporate Governance;**
5. **Postgraduate Diploma in Costing and Budgeting;**
6. **Postgraduate Diploma in Client or Customer Relations;**
7. **Postgraduate Diploma in Engineering and Technical Skills;**
8. **Postgraduate Diploma in Events Management;**
9. **Postgraduate Diploma in Health and Safety Management;**
10. **Postgraduate Diploma in Health Care Management;**
11. **Postgraduate Diploma in Human Resource Development;**
12. **Postgraduate Diploma in Human Resource Management;**
13. **Postgraduate Diploma in Information and Communications Technology (ICT);**
14. **Postgraduate Diploma in Leadership Skills;**
15. **Postgraduate Diploma in Law – International and National;**
16. **Postgraduate Diploma in Logistics and Supply Chain Management;**
17. **Postgraduate Diploma in Management Skills;**
18. **Postgraduate Diploma in Maritime Studies;**
19. **Postgraduate Diploma in Oil and Gas Operation;**
20. **Postgraduate Diploma in Oil and Gas Accounting;**
21. **Postgraduate Diploma in Politics and Economic Development;**
22. **Postgraduate Diploma in Procurement Management;**
23. **Postgraduate Diploma in Project Management;**
24. **Postgraduate Diploma in Public Administration;**
25. **Postgraduate Diploma in Quality Management;**
26. **Postgraduate Diploma in Real Estate Management;**
27. **Postgraduate Diploma in Research Methods;**

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**28. Postgraduate Diploma in Risk Management;**

**29. Postgraduate Diploma in Sales and Marketing;**

**30. Postgraduate Diploma in Travel, Tourism and International Relations.**

The actual courses studied will be detailed in a student or delegate's Transcript.

## **Service Contract, incorporating Terms and Conditions**

Click, or copy and paste the URL, below, into your Web Browser, to view our Service Contract, incorporating Terms and Conditions.

[https://www.hrodc.com/Service\\_Contract\\_Terms\\_and\\_Conditions\\_Service\\_Details\\_Delivery\\_Point\\_Period\\_Cancellations\\_Extinuating\\_Circumstances\\_Payment\\_Protocol\\_Location.htm](https://www.hrodc.com/Service_Contract_Terms_and_Conditions_Service_Details_Delivery_Point_Period_Cancellations_Extinuating_Circumstances_Payment_Protocol_Location.htm)

The submission of our application form or otherwise registration by of the submission of a course booking form or e-mail booking request is an attestation of the candidate's subscription to our Policy Terms and Conditions, which are legally binding.

**Prof. Dr. Ronald B. Crawford**

**Director**

**HRODC Postgraduate Training Institute**