

HRODC Postgraduate Training Institute

 **A Postgraduate - Only Institution**



#217

**International Dispute Resolution,
Arbitration, and Mediation**

Course or Seminar

Leading To:

**DIPLOMA - POSTGRADUATE IN
International Dispute Resolution, Arbitration,
and Mediation (Double Credit)**

Accumulating to

POSTGRADUATE DIPLOMA

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A Division of HRODC Ltd. UK Reg. No. 6088763. V.A.T. Reg. No. 8958 765 38

Prof. Dr. R.E. Crawford - Director HRODC Postgraduate Training Institute

PhD (London), MEd.M. (Bath), Adv. Dip. Ed. (Bristol), PGCIS (TVU), ITC (UWI), MAAM, MAOM, LESAN, MSCOS, MISGS, Visiting Prof. P.U.P.

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Skills (BIS), formerly Department of Innovation,
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UKRLP Registration No. 10019585
UKRLP Verification: <http://www.ukrlp.co.uk>
Postgraduate Full-Time and Short Courses
London, UK & International Locations

Wolverhampton (HQ) Address: 122A Blyths Lane, Wolverhampton, WV3 8DZ, United Kingdom Telephone: +44 (0) 1902 763 607 +44 (0) 1902 569 133 Mobile: +44 (0) 7736 147 507 Email: institute@hrodc.com Websites: www.hrodc.com www.hrodc-mobile.com www.hrodc-business-products-and-services.com	 <p>HRODC Postgraduate Training Institute www.hrodc.com</p>	London Office Address: 328 Linen Hall, 162-168 Regent Street London, W1B 5TD, United Kingdom Telephone: +44 (0) 2081 332 760 Mobile: +44 (0) 7736 147 507 Email: institute@hrodc.com Websites: www.hrodc.com www.hrodc-mobile.com www.hrodc-business-products-and-services.com
HRODC Postgraduate Training Institute		
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**International Dispute Resolution,
Arbitration, and Mediation
Course or Seminar
Leading To:
DIPLOMA - POSTGRADUATE IN
International Dispute Resolution, Arbitration,
and Mediation (Double Credit)
Accumulating to
POSTGRADUATE DIPLOMA**

HRODC Postgraduate Training Institute - UKRLP Registration



HRODC Postgraduate Training Institute is Registered with the UK Register of Learning Providers (UKRLP), of the Department for Business, Innovation and Skills (BIS), formerly Department of Innovation, Universities and Skills (DIUS). Its Registration Number is 10019585 and can be verified at <http://www.ukrlp.co.uk/>



HRODC Postgraduate Training Institute is a Division of Human Resource and Organisational Development Consultancy (HRODC) Limited. It is Registered in England UK, with Registration #6088763 and V.A.T. Registration No. 895876538

Course Coordinator/ Programme Coordinator:

Prof. Dr. R. B. Crawford – Director of HRODC Ltd. and Director of HRODC Postgraduate Training Institute, A Postgraduate-Only Institution. He has the following Qualifications and Affiliations:

- Doctor of Philosophy {(PhD) (University of London)};
- M.Ed. Management (University of Bath);
- Advanced Dip. Science Teacher Ed. (University of Bristol);
- Postgraduate Certificate in Information Systems (University of West London, formerly Thames Valley University);
- Diploma in Doctoral Research Supervision, (University of Wolverhampton);
- Teaching Certificate;
- Fellow of the Institute of Management Specialists;
- Human Resources Specialist, of the Institute of Management Specialists;
- Member of Academy of Management (MAoM), within the following Management Disciplines:
 - Human Resources;
 - Organization and Management Theory;
 - Organization Development and Change;

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- Research Methods;
 - Conflict Management;
 - Organizational Behavior;
 - Management Consulting;
 - Gender & Diversity in Organizations; and
 - Critical Management Studies.
- Member of the Asian Academy of Management (MAAM);
 - Member of the International Society of Gesture Studies (MISGS);
 - Member of the Standing Council for Organisational Symbolism (MSCOS);
 - Life Member of Malaysian Institute of Human Resource Management (LMIHRM);
 - Member of ResearchGate Community;
 - Member of Convocation, University of London;
 - Professor HRODC Postgraduate Training Institute.

Prof Crawford was an Academic at:

- University of London (UK);
- London South Bank University (UK);
- University of Greenwich (UK); and
- University of Wolverhampton (UK);

For Whom This Course is Designed

This Course is Designed For:

- Lawyers;
- Legal Researchers;
- Paralegals;
- Legal Consultants;
- Politicians;
- In – house counsels;
- Corporate Executives;
- Legal Secretaries;
- Political science graduates;
- Law Students;
- Law Enforcers;

- Employees performing legal duties;
- Court Employees;
- Sheriff;
- Clerks of Court;
- Legal Analysts;
- Other Professionals who wants to have a clear understanding of the legal system.

Duration: 10 Days

Cost: £10,000.00 Per Delegate

Please Note:

- V.A.T. (Government Tax) does not apply to Corporate Sponsored Individuals, taking Programmes or Courses in any location - within or outside the UK.
- It applies only to Individuals and Corporations based in the UK and to Non-UK Individual Residents taking courses in the UK.

Course and Programme Cost includes:

- Free Continuous snacks throughout the Event Days;
- Free Hot Lunch on Event Days;
- Free City Tour;
- Free Stationery;
- Free On-site Internet Access;
- Postgraduate Diploma/ Diploma – Postgraduate – or
- Certificate of Attendance and Participation – if unsuccessful on resit.

Students and Delegates will be given a Selection of our Complimentary Products, which include:

- HRODC Postgraduate Training Institute's **Leather Conference Folder**;
- HRODC Postgraduate Training Institute's **Leather Conference Ring Binder/ Writing Pad**;
- HRODC Postgraduate Training Institute's **Key Ring/ Chain**;

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- HRODC Postgraduate Training Institute’s **Leather Conference (Computer – Phone) Bag**
– Black or Brown;
- HRODC Postgraduate Training Institute’s **8GB USB Flash Memory Drive**, with Course Material;
- HRODC Postgraduate Training Institute’s **Metal Pen**;
- HRODC Postgraduate Training Institute’s **Polo Shirt**.

Daily Schedule: 9:30 to 4:30 pm.

Location: Central London and International Locations

**International Dispute Resolution, Arbitration and Mediation
Leading to Diploma – Postgraduate in International Dispute Resolution,
Arbitration and Mediation (Double Credit)**

Course Contents, Concepts and Issues

Part 1: Elements of an International Dispute Resolution Agreement

- International Dispute Resolution Clauses;
- Parts of International Dispute Resolution Agreement;
 - Submission of disputes to Arbitration;
 - Referral to Arbitration
 - Variables of an International Arbitration Clause;
 - The Place of Arbitration;
 - Institutions which Administer Arbitration and Mediation and their rules
 - Ad Hoc Arbitrations;
 - Number of Arbitrators;
 - Language of the Arbitration
 - Bells and Whistles:

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- Joinder and Consolidation;
 - Negotiation Prior to Arbitration;
 - ICC Pre – Arbitral Referee Procedure;
 - Qualifications of Arbitrator;
 - Procedure and Evidence;
 - Allocation of Cost;
 - Time Limits for Award;
 - Baseball Arbitration;
 - Waiver of Sovereignty Immunity.
- Conclusion.
- Agreements to Mediate Before arbitration:
 - Elements of a Mediation Step Clause;
 - Mediation Institutions.

Part 2: International Dispute Resolution Agreement Negotiations

- Attempt to Avoid Negotiation;
- Negotiating the Dispute Clause through a common dispute Resolution Values:
 - Answering Objections Using Arbitration;
 - Answering Objections to Institutional Arbitration;
 - Answering the Insistence on arbitration in a Country without a Reliable Court system.
- Mitigating, Quantifying and Accepting the Risk of disadvantages or Imperfect Dispute Resolution;
- Real Deal – Breakers.

Part 3: Emergence of Dispute

- Preliminaries Once Litigation Is Probable
 - Contractual Pre – Arbitration Procedures;
 - Letters before Action and Preliminary Correspondence;

- Privilege and Creating New Document;
- Important Documents;
- Insurance Notification;
- Media.
- Submitting or Responding to a Request:
 - Claimant or Respondent;
 - Alternatives to Commencing Arbitration or to be Carried Out in Conjunction with Starting Arbitration;
 - Dispute Resolution Clause Amendment;
 - Informal Resolution Options.
- Using Early Evaluation to Quantify the Entire Dispute Risk
 - Early Case Assessment (ECA);
 - Gathering evidence and Assessing the Facts;
 - Assessing the Legal Merit;
 - Potential Implications of an early Case Assessment (ECA) on Balance Sheet Accounting;
 - Estimating the total Cost of the Arbitration and Factors Influencing Costs;
- Engaging and Disengaging Legal Counsel;
 - ‘In – Sourcing’ Arbitration Work;
 - Retaining External counsel;
 - Estimating, budgeting, and Managing Costs of external Counsel.

Part 4: International Settlement Negotiation and Mediation

- The Settlement Process;
- Settlement Goals;
- Entertaining the idea of Mediation;
- Searching for an International Mediator and Organising the Mediation:
 - Date and Place Agreement
 - Right Mediator for the Parties and the Dispute;
 - Mediator Fees;

- Mediation Confidentially;
 - Scheduling Considerations in Delaying or Deferring the Arbitration or Other Binding Dispute Resolution Pending Mediation.
- Mediation Advocacy:
- Procedural Flexibility of Mediation;
 - Common Pitfalls for Advocates in Mediation.

Part 5: Arbitration Process

- The Preliminary Stage:
- Commencing the Arbitration;
 - Answer and Reply;
 - Default Proceedings;
 - Early Dismissal of the Case Due to Lack Jurisdiction;
 - Appointment of Arbitrators;
 - Challenge, removal, and Replacement of Arbitrators;
 - Appointment of a Secretary to the tribunal and the Risk of a ‘Fourth Arbitrator’;
 - Preliminary Steps taken by the Tribunal when Constituted;
 - Time Limits for the Completion of the Arbitration;
 - Bifurcation;
 - Expedited Arbitration;
 - Provisional Remedies.
- Written Submission and Evidence:
- Written Submissions;
 - Written Evidence.
- The Hearing Stage:
- The Hearing;
 - Post – Hearing Submissions.
- The Award Stage:
- Deliberations;
 - The Award;

- Correction, Interpretation or Revision of the Award
- Effects of the Award:

Part 6: Challenge, Recognition and Enforcement of the Award

- Challenging International Arbitral Awards:
 - Types of Challenge;
 - Procedure for an Action to Set Aside;
 - Grounds for an Action to Set Aside
 - Effect of the Setting Aside of an Award
- Recognition and Enforcement of International Arbitral Awards
 - Negotiation and Settlement of the International Arbitral Awards;
 - Recognition vs. Enforcement of Foreign Arbitral Awards;
 - The legal Framework for Recognition and Enforcement of International Arbitral Awards;
 - Administrative Steps Prior to Enforcement Proceedings;
 - Procedure for Enforcement and Resisting Enforcement;
 - Grounds for resisting Enforcement;
 - Enforcement of Awards Set Aside at the Seat of Arbitration;
 - Sovereign Immunity as a Defence to enforcement.

Part 7: International Centre for Settlement of Investment Disputes (ICSID) and Investment Treaty Arbitration

- Investment Treaty Arbitration:
 - Investors and Investments Protected by Treaties;
 - Protections to Investments Covered by Investments Treaties;
 - Availability of Arbitration to Enforce treaty Protections;
 - Conduct for which Parties have Sought Redress in Arbitration under Investment Treaties;

- Enhancing Investments treaty Protection when Planning Foreign Business Activities.

➤ ICSID Arbitration.

Diploma – Postgraduate – Short Course and Postgraduate Diploma Programme Regulation

Postgraduate Diploma and Diploma – Postgraduate: Their Distinction and Assessment Requirement

Delegates studying courses of 5-9 days’ duration, equivalent to 30-54 Credit-Hours (direct lecturer contact), will, on successful assessment, receive the Diploma – Postgraduate. This represents a single credit at Postgraduate Level. While 6-day and 7-day courses also lead to a Diploma – Postgraduate, they accumulate 36 and 42 Credit Hours, respectively. Delegates and students who fail to gain the required level of pass, at Postgraduate Level will receive a Certificate of Attendance and Participation. The Certificate of Attendance and Participation will not count, for cumulative purpose, towards the Postgraduate Diploma.

Courses carry varying credit values; some being double credit, triple credit, quad credit and 5-credit, etc. These, therefore, accumulate to a Postgraduate Diploma. As is explained, later, in this document, a Postgraduate Diploma is awarded to students and delegates who have achieved the minimum of 360 Credit Hours, within the required level of attainment.

Credit Value and Credit Hours examples of Diploma – Postgraduate Courses are as follows:

Credit Value	Credit Hours	Award Earned
Single-Credit	30-54	Diploma - Postgraduate
Double-Credit	60-84	Diploma – Postgraduate (Double-Credit)
Triple-Credit	90-114	Diploma – Postgraduate (Triple-Credit)

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Credit Value	Credit Hours	Award Earned
Quad-Credit	120-144	Diploma – Postgraduate (Quad-Credit)
5-Credit	150-174	Diploma – Postgraduate (5-Credit)
6-Credit	180-204	Diploma – Postgraduate (6-Credit)
7-Credit	210-234	Diploma – Postgraduate (7-Credit)
8-Credit	240-264	Diploma – Postgraduate (8-Credit)
9-Credit	270-294	Diploma – Postgraduate (9-Credit)
10-Credit	300-324	Diploma – Postgraduate (10-Credit)
11-Credit	330-354	Diploma – Postgraduate (11-Credit)
12-Credit	360	Postgraduate Diploma
360 Credit-Hours = Postgraduate Diploma		
12 X 5-Day Courses = 360 Credit-Hours = Postgraduate Diploma		
10 X 6-Day Courses = 360 Credit-Hours = Postgraduate Diploma		

Because of the intensive nature of our courses and programmes, assessment will largely be in-course, adopting differing formats. These assessment formats include, but not limited to, in-class tests, assignments, end of course examinations. Based on these assessments, successful candidates will receive the Diploma – Postgraduate, or Postgraduate Diploma, as appropriate.

In the case of Diploma – Postgraduate, a minimum of 70% overall pass is expected. To receive the Award of Postgraduate Diploma, candidates must have accumulated at least the required minimum ‘credit-hours’, with a pass (of 70% and above) in at least 70% of the courses taken.

Delegates and students who fail to achieve the requirement for Postgraduate Diploma, or Diploma - Postgraduate - will be given support for 2 re-submissions for each course. Those delegates who fail to achieve the assessment requirement for the Postgraduate Diploma or Diploma - Postgraduate - on 2 resubmissions, or those who elect not to receive them, will be awarded the Certificate of Attendance and Participation.

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Diploma – Postgraduate and Postgraduate Diploma Application Requirements

Applicants for Diploma – Postgraduate – and Postgraduate Diploma are required to submit the following documents:

- Completed Postgraduate Application Form, including a passport sized picture affixed to the form;
- A copy of Issue and Photo (bio data) page of the applicant’s current valid passport or copy of his or her Photo-embedded National Identity Card;
- Copies of credentials mentioned in the application form.

Admission and Enrolment Procedure

- On receipt of all the above documents we will assess applicants’ suitability for the Course or Programme for which they have applied;
- If they are accepted on their chosen Course or Programme, they will be notified accordingly and sent Admission Letters and Invoices;
- One week after the receipt of an applicant’s payment or official payment notification, the relevant Course or Programme Tutor will contact him or her, by e-mail or telephone, welcoming him or her to HRODC Postgraduate Training Institute;
- Those intending to study in a foreign country, and require a Visa, will be sent the necessary immigration documentation, to support their application;
- Applicants will be notified of the dates, location and venue of enrolment and orientation, where appropriate.

Modes of Study for Postgraduate Diploma Courses

There are three delivery formats for Postgraduate Diploma Courses, as follows:

1. Intensive Full-time Mode (3 months);
2. Full-time Mode (6 month);
3. Video-Enhanced On-Line Mode.

Whichever study mode is selected, the aggregate of 360 Credit Hours must be achieved.

Cumulative Postgraduate Diploma Courses

All short courses can accumulate to the required number of hours, for the Postgraduate Diploma, over a six-year period from the first registration and applies to both general and specialist groupings. In this regard, it is important to note that short courses vary in length, the minimum being 5 days (Diploma – Postgraduate) – equivalent to 30 Credit Hours, representing one credit. As is tabulated, above, twelve 5-day short courses, representing twelve credits or the equivalent of 360 Credit Hours are, therefore, required for the Award of Postgraduate Diploma.

A six-day course (Diploma – Postgraduate) is, therefore, equivalent to 36 hours Credit Hours, representing one credit. Therefore, ten short courses, of this duration, equates to the required 360 Credit Hours, qualifying for the Award of Postgraduate Diploma. While double-credit courses last between ten and fourteen days, triple-credit courses range from fifteen to nineteen days. Similarly, quad-credit courses are from sixteen to nineteen days. On this basis, the definitive calculation on the Award requirement is based on the number of hours studied (aggregate credit-value), rather than merely the number of credits achieved. This approach is particularly useful when a student or delegate studies a mixture of courses of different credit-values.

For those delegates choosing the accumulative route, it is advisable that at least two credits be attempted per year. This will ensure that the required number of credit hours for the Postgraduate diploma is achieved within the six-year time frame.

Accumulated Postgraduate Diploma Award Titles

All Specialist Postgraduate Diploma Programmes have their predetermined Award Titles. Where delegates do not follow a Specialism, for accumulation to a Postgraduate Diploma, they will normally be Awarded a General Award, without any Specialist Award Title. However, a Specialist Award will be given, where a delegate studies at least seventy percent (70%) of his or her courses in a specialist grouping. These are exemplified below:

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1. **Postgraduate Diploma in Accounting and Finance;**
2. **Postgraduate Diploma in Aviation Management;**
3. **Postgraduate Diploma in Business Communication;**
4. **Postgraduate Diploma in Corporate Governance;**
5. **Postgraduate Diploma in Costing and Budgeting;**
6. **Postgraduate Diploma in Client or Customer Relations;**
7. **Postgraduate Diploma in Engineering and Technical Skills;**
8. **Postgraduate Diploma in Events Management;**
9. **Postgraduate Diploma in Health and Safety Management;**
10. **Postgraduate Diploma in Health Care Management;**
11. **Postgraduate Diploma in Human Resource Development;**
12. **Postgraduate Diploma in Human Resource Management;**
13. **Postgraduate Diploma in Information and Communications Technology (ICT);**
14. **Postgraduate Diploma in Leadership Skills;**
15. **Postgraduate Diploma in Law – International and National;**
16. **Postgraduate Diploma in Logistics and Supply Chain Management;**
17. **Postgraduate Diploma in Management Skills;**
18. **Postgraduate Diploma in Maritime Studies;**
19. **Postgraduate Diploma in Oil and Gas Operation;**
20. **Postgraduate Diploma in Oil and Gas Accounting;**
21. **Postgraduate Diploma in Politics and Economic Development;**
22. **Postgraduate Diploma in Procurement Management;**
23. **Postgraduate Diploma in Project Management;**
24. **Postgraduate Diploma in Public Administration;**
25. **Postgraduate Diploma in Quality Management;**
26. **Postgraduate Diploma in Real Estate Management;**
27. **Postgraduate Diploma in Research Methods;**
28. **Postgraduate Diploma in Risk Management;**
29. **Postgraduate Diploma in Sales and Marketing;**

30. Postgraduate Diploma in Travel, Tourism and International Relations.

The actual courses studied will be detailed in a student or delegate's Transcript.

Service Contract, incorporating Terms and Conditions

Click, or copy and paste the URL, below, into your Web Browser, to view our Service Contract, incorporating Terms and Conditions.

https://www.hrodc.com/Service_Contract_Terms_and_Conditions_Service_Details_Delivery_Point_Period_Cancellations_Extinuating_Circumstances_Payment_Protocol_Location.htm

The submission of our application form or otherwise registration by of the submission of a course booking form or e-mail booking request is an attestation of the candidate's subscription to our Policy Terms and Conditions, which are legally binding.

Prof. Dr. Ronald B. Crawford

Director

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